



# FOOD TRUCK LICENSE PROCEDURE & REQUIREMENTS

## Overview

**License Requirement:** Each food truck must have a valid license issued by the Township Fire Department. Licenses are not transferable.

**Location Restriction:** Food trucks may only operate at approved locations. A separate permit must be obtained through the Building Department by the property owner or authorized agent.

**License Validity:** Licenses expire on **March 1<sup>st</sup>** of the year following issuance.

**Inspection Requirement:** An approved Fire Department inspection is required before a license can be issued. Inspections are scheduled between **March 1 – May 31**. Additional inspections may occur at any time.

**Operator Responsibility:** Food truck owners must ensure they operate at approved locations where the event holder has secured a Location of Food Truck Permit (details available on the website).

## Applications Requirements

1. Copy of Valid Driver's License (front and back).
2. Copy of Valid and Current MI Sales Tax License.
3. Copy of Current Certificate of Insurance Declaration Sheet.

## How to Apply:

1. Download and complete the Food Truck Application found on the Township website.
2. Schedule and pass a safety inspection. Annual inspections cost \$80.

## Inspection Details

- Inspection Schedule: Inspections must be scheduled between **March 1 – May 31**.
- Approved List: Trucks that pass inspection will be listed as approved for local permits within the Township.

## **Documents Required Before Schedule an Inspection**

- Completed Fire Department Inspection Application
- Copy of Current D.O.T. Inspection of Fuel Gas Delivery System (if applicable).
- Copy of Current Hood Suppression Inspection Certification (if applicable).
- Copy of Current Macomb County Health Department Mobile Food Vendor Permit.