



Engineering/Planning Review of Documents Submitted by an Entity

Entities (i.e. corporations or LLC's) submitting documentation (e.g. easements, master deeds and releases) to the Township for review requiring a signature need to provide the appropriate documentation authorizing the signature.

Proof of this Authority comes from the following documentation.

Limited Liability Company:

- An appropriate provision of the operating agreement, indicating that the specific person who will sign the presented document has the authority on behalf of the LLC to sign.
- A resolution by the members of the LLC, if the LLC is managed by members, identifying the specific person who will sign the presented document.
- A resolution by the members and manager of the LLC, if the LLC is managed by a manager, identifying the manager and that he/she has the authority to sign the presented document.

Corporation

- An appropriate provision of the corporation bylaws, indicating that the specific person who will sign the presented document has the authority on behalf of the corporation to sign.
- Minutes of special meeting of Board of Directors or Shareholders (as determined by corporate bylaws), identifying the specific person who will sign the presented document.
- Consent in lieu of a special meeting of Board of Directors or Shareholders (as determined by corporate bylaws), identifying the specific person who will sign the presented document.

Additionally, the entity should present a recent print out from the State of Michigan website showing that the entity is in good standing with the State of Michigan.