

MACOMB TOWNSHIP

54111 Broughton Road • Macomb, MI 48042
586-992-0710 Ext. 7103 • PlanDropBox@macomb-mi.gov

www.macomb-mi.gov



APPLICATION PACKET FOR:

ADDRESS/STREET NAME REQUEST SUBDIVISION OR CONDOMINIUM

APPLICANTS TAKE NOTE OF THE FOLLOWING:

All applications must contain each page from this application packet, including the checklist and any unused pages. If your application does not include all the items, it will not be processed by the Planning Department.

Please use only the forms provided with this application.
No other forms, however similar, will be accepted.

If you would like to meet with staff before submitting any application, please call or email us to schedule a meeting. We can be reached at 586-992-0710 Ext. 7103 or PlanDropBox@macomb-mi.gov.

ADDRESSING APPLICATION

ADDRESS/STREET NAME REQUEST SUBDIVISION OR CONDOMINIUM

Development Name: _____
Parcel Number(s): 08- ____ - ____ - ____ Number of Units/Lots: _____
Date of Approved Site/Preliminary Plan by the Planning Commission: _____

Please submit this form and the following information to the Planning Department at:
PlanDropBox@Macomb-mi.gov

One (1) blank address plan (PDF format) containing the following:

- _____ Approved Development Name.
Initial _____
- _____ Approved Unit/Lot Numbers.
Initial _____
- _____ Proposed Steet Names – LIST SEPARATELY in a letter of request as well as on the plan.
Initial _____
- _____ Names of Existing or Approved Developments abutting the property.
Initial _____
- _____ Plan must show existing or approved stub streets.
Initial _____
- _____ The plan must include a location map.
Initial _____

Township Policy on Street Names:

Street names will be continued from adjacent developments which exist or have been previously approved. Street names will not be duplicated or sound alike. Please see the Macomb Township Ordinance Sec. 17-162 for more details regarding street names.

The following will **NOT** be used at the beginning of any proposed street name in Macomb Township:
EAST/WEST; MEADOW; PINE; FAIR; MILL; PARK; NORTH/SOUTH; HUNTERS; WIND; RIVER; WOOD

For Landowner, Developer, and Engineer:

Landowner, Developer, and Engineer have reviewed the above-mentioned site plan and agree that the unit/lot numbers, development name and street name(s) are correct as submitted. **All parties understand that once this address plan is approved by the Township. This plan will be the address plan of record and match the Master Deed.**

Landowner's Signature _____ Email Address _____ Date _____

Developer's Signature _____ Email Address _____ Date _____

Engineer's Signature _____ Email Address _____ Date _____

Requestor's Name: _____ Email Address: _____

Requestor's Address: _____ Requestor's Phone #: _____