



2026 POVERTY EXEMPTION

CHECKLIST FOR REQUIRED DOCUMENTS

(Please submit copies only – not originals)

THIS COMPLETED CHECKLIST MUST BE RETURNED WITH
THE POVERTY EXEMPTION APPLICATION.

THE APPLICATION WILL NOT BE ACCEPTED IF NOT COMPLETED

(if any item does not apply, please write N/A to indicate the applicant does not have anything to provide)

Note: Provide 3 copies for the following as proof for all occupants living in the home even if they are not contributing to household income or expenses.

- _____ A fully completed and signed Application and Affirmation for MCL 211.7u Poverty Exemption (Form 5737)
- _____ Federal Income Tax Return – 1040 or 1040A
- _____ State of Michigan Income Tax Return (MI-1040)
- _____ Form 4988 *Poverty Exemption Affidavit* for persons not required to file federal/state returns
- _____ Michigan Homestead Property Tax Credit Claim (MI-1040CR)
- _____ W-2 Forms for all household members
- _____ Social Security Statements (SSA-1099) for all household members
- _____ Complete bank statements for immediate preceding 6 months for all checking & savings accounts
- _____ Proof of all sources of income not included on the W-2 forms, including any check stubs or receipts from contributions by relatives or other persons living in the household, or from State or Federal Government checks
- _____ Current year mortgage verification showing loan balance plus principal and interest payment amounts
- _____ Current full credit reports for all persons residing in the household
- _____ Statements for all household expenses and debt payments for immediate preceding 6 months
- _____ A valid Michigan driver's license or other legal photo identification that indicates the property address for all persons in the household
- _____ Copy of State of Michigan Registration for all vehicles
- _____ Copy of deed, land contract, or other evidence of ownership for the property the exemption is requested