



MACOMB TOWNSHIP *Michigan*

MACOMB TOWNSHIP BOARD OF TRUSTEES
MEETING MINUTES
WEDNESDAY, SEPTEMBER 9, 2020

LOCATION: AUDIO CONFERENCE

Call Meeting to Order

Meeting was called to order by Supervisor Dunn at 7:04 p.m.

Pledge of Allegiance to the Flag of the United States

Pledge of Allegiance was recited by Supervisor Dunn.

1. Roll Call

Clerk POZZI called the roll:

Present: Tim Bussineau, Nancy Nevers, Charles Oliver, Kathy Smith, Karen Goodhue, Kristi Pozzi, Janet Dunn

Absent:

2. Approval of Agenda Items (with any corrections)

MOTION by Kristi Pozzi seconded by Nancy Nevers to approve the agenda as amended with the addition of Consent Agenda Items 8a, Request for Medical Leave of Absence - Fire Department EE# 1090 and 8b, Request for Medical Leave of Absence - Fire Department EE# 1089.

ROLL CALL Vote Summary: (7 - 0 - 0)

Ayes - Kristi Pozzi, Nancy Nevers, Tim Bussineau, Charles Oliver, Kathy Smith, Karen Goodhue, Janet Dunn

Nays - None

Abstain - None

THE MOTION Passed.

3. Approval of Bills

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MOTION by Nancy Nevers seconded by Karen Goodhue to approve the bills as presented.

ROLL CALL Vote Summary: (7 - 0 - 0)

Ayes - Nancy Nevers, Karen Goodhue, Tim Bussineau, Charles Oliver, Kathy Smith, Kristi Pozzi, Janet Dunn

Nays - None

Abstain - None

THE MOTION Passed.

4. Approval of Previous Meeting Minutes from August 26, 2020

MOTION by Karen Goodhue seconded by Kathy Smith to approve meeting minutes from August 26, 2020 as presented.

ROLL CALL Vote Summary: (7 - 0 - 0)

Ayes - Karen Goodhue, Kathy Smith, Tim Bussineau, Nancy Nevers, Charles Oliver, Kristi Pozzi, Janet Dunn

Nays - None

Abstain - None

THE MOTION Passed.

CONSENT AGENDA ITEMS:

5. Water and Sewer Department

a. Easement Encroachment Agreement; Unit 1, Pheasant Run Estates Site Condominiums,
Parcel No. 20-08-09-126-001

b. Easement Encroachment Agreement; Lot 83, Villa Rosa Subdivision No. 2, Parcel No. 20-08-07-459-001

c. Easement Encroachment Agreement; Unit 21, River Pointe Site Condominiums, Parcel No. 20-08-06-380-021

6. Engineering Department

a. Request to Approve Partial Site Development Bond Release for Unit 23 of Regency Commerce Center (\$100,156.00)

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- b. Request to Approve Partial Site Development Bond Release for Wellington Estates Site Condominium - Phase I (\$312,643.05)
 - c. Request to Approve Easement Agreement: 2021 Pathway Gap Closure Program (Parcel No. 08-22-400-025)
 - d. Request to Approve Partial Site Development Bond Release for Villas of Villagio Condominiums (\$254,080.66)
7. Supervisor's Office
- a. SEMCOG Membership period 9-22-2020 to 9-22-2021
8. Human Resources Department
- a. Request for Medical Leave of Absence - Fire Department EE# 1090
Request for Medical Leave of Absence - Fire Department EE# 1089

MOTION by Kristi Pozzi seconded by Kathy Smith to approve the Consent Agenda items as presented.

ROLL CALL Vote Summary: (7 - 0 - 0)

Ayes - Kristi Pozzi, Kathy Smith, Tim Bussineau, Nancy Nevers, Charles Oliver, Karen Goodhue, Janet Dunn

Nays - None

Abstain - None

THE MOTION Passed.

PUBLIC COMMENTS, AGENDA AND NON-AGENDA ITEMS - (3 MINUTE TIME LIMIT)

Frank Cusumano spoke regarding Item 15.

Julianne Cusumano asked if the Clerk would explain the vote-by-mail process.

Kathy Shain spoke regarding traffic problems in the Legacy Farms Subdivision.

NEW BUSINESS:

ENGINEERING DEPARTMENT:

- 9. Request to Schedule Public Hearing for Street Lighting SAD Resolution for Pinnacle Farms Site Condominiums for October 14, 2020

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Item presented by Township Engineer James Van Tiflin.

MOTION by Nancy Nevers seconded by Kathy Smith to Schedule Public Hearing for Street Lighting SAD Resolution for Pinnacle Farms Site Condominiums for October 14, 2020.

ROLL CALL Vote Summary: (7 - 0 - 0)

Ayes - Nancy Nevers, Kathy Smith, Tim Bussineau, Charles Oliver, Karen Goodhue, Kristi Pozzi, Janet Dunn

Nays - None

Abstain - None

THE MOTION Passed.

10. Request to Approve Pay Estimate #2 for the 2020 Pathway Gap Closure Program (\$137,174.70)

Item presented by Township Engineer James Van Tiflin.

MOTION by Karen Goodhue seconded by Kristi Pozzi to Approve Pay Estimate #2 for the 2020 Pathway Gap Closure Program (\$137,174.70).

ROLL CALL Vote Summary: (7 - 0 - 0)

Ayes - Karen Goodhue, Kristi Pozzi, Tim Bussineau, Nancy Nevers, Charles Oliver, Kathy Smith, Janet Dunn

Nays - None

Abstain - None

THE MOTION Passed.

HUMAN RESOURCES DEPARTMENT:

11. Township Offices Holiday Closure

Item presented by Human Resources Director Thomas Esordi.

MOTION by Karen Goodhue seconded by Nancy Nevers to approve closure of the Township Offices, with the exceptions stated, between December 24, 2020 and January 1, 2021, inclusive.

ROLL CALL Vote Summary: (7 - 0 - 0)

Ayes - Karen Goodhue, Nancy Nevers, Tim Bussineau, Charles Oliver, Kathy Smith, Kristi Pozzi, Janet Dunn

Nays - None
Abstain - None

THE MOTION Passed.

PLANNING AND ZONING DEPARTMENT:

12. Extension of time; Preliminary Plan; Mistwood Estates Site Condominiums; Located on the south side of 23 Mile Road; Permanent Parcel #08-24-201-018

Item presented by Township Planner Josh Bocks.

MOTION by Kristi Pozzi seconded by Karen Goodhue to accept Planning Commission to recommendation to approve the Extension of Time for Preliminary Plan; Mistwood Estates Site Condominiums; Located on the south side of 23 Mile Road; Permanent Parcel #08-24-201-018 (as motioned by the Planning Commission).

ROLL CALL Vote Summary: (7 - 0 - 0)

Ayes - Kristi Pozzi, Karen Goodhue, Tim Bussineau, Nancy Nevers, Charles Oliver, Kathy Smith, Janet Dunn

Nays - None
Abstain - None

THE MOTION Passed.

13. Request to Approve Preliminary Plan; Penzien Estates Site Condominium; Located on the south side of 25 Mile Road. east of Romeo Plank Road; Permanent Parcel #08-08-200-009

Item presented by Township Planner Josh Bocks.

MOTION by Kathy Smith seconded by Nancy Nevers to accept Planning Commission recommendation to approve the Preliminary Plan; Penzien Estates Site Condominium; Located on the south side of 25 Mile Road. east of Romeo Plank Road; Permanent Parcel #08-08-200-009 (as motioned by the Planning Commission).

ROLL CALL Vote Summary: (7 - 0 - 0)

Ayes - Kathy Smith, Nancy Nevers, Tim Bussineau, Charles Oliver, Karen Goodhue, Kristi Pozzi, Janet Dunn

Nays - None
Abstain - None

THE MOTION Passed.

SUPERVISOR'S OFFICE:

14. Emergency Response and Workplace Safety Policy

Item presented by Human Resources Director Thomas Esordi.

MOTION by Karen Goodhue seconded by Nancy Nevers to approve the attached Emergency Response and Workplace Safety Policy.

ROLL CALL Vote Summary: (7 - 0 - 0)

Ayes - Karen Goodhue, Nancy Nevers, Tim Bussineau, Charles Oliver, Kathy Smith, Kristi Pozzi, Janet Dunn

Nays - None

Abstain - None

THE MOTION Passed.

15. Conflict of Interest Policy

Item presented by Human Resources Director Thomas Esordi.

MOTION by Kathy Smith seconded by Kristi Pozzi to postpone item until the next meeting on September 23, 2020.

ROLL CALL Vote Summary: (7 - 0 - 0)

Ayes - Kathy Smith, Kristi Pozzi, Tim Bussineau, Nancy Nevers, Charles Oliver, Karen Goodhue, Janet Dunn

Nays - None

Abstain - None

THE MOTION Passed.

16. SMART Bus Service: Transfer Credits and Renew the Contract

Item presented by Supervisor Dunn.

MOTION by Kristi Pozzi seconded by Nancy Nevers to Authorize Supervisor Janet Dunn to transfer the accumulated SMART credits of \$406,572.76 back to SMART for reimbursement to the Richmond Lenox EMS Ambulance Authority for transportation services for Macomb Township residents and authorize Supervisor Dunn to enter into the FY 2021 contract with SMART for transportation services for Macomb Township residents.

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Ayes - Kristi Pozzi, Nancy Nevers, Tim Bussineau, Charles Oliver, Kathy Smith, Karen Goodhue, Janet Dunn

Nays - None

Abstain - None

THE MOTION Passed.

BOARD COMMENTS:

Trustees Comments

Trustee Nevers reminded residents they may vote at the polls on Election Day if they do not wish to vote by mail.

Trustee Bussineau spoke about the Pledge of Allegiance.

Trustee Oliver reported the Planning Commission is making progress with the Master Plan update and he hopes Board meetings may soon be conducted in-person.

Treasurer Comments

Treasurer Goodhue reminded residents tax payments are due September 14 and detailed methods for payment.

Clerk Comments

Clerk Pozzi gave a very detailed presentation on the vote-by-mail process. Ballots will be mailed beginning September 24 and return postage has been affixed to the ballot return envelopes.

Supervisor Comments

Supervisor Dunn reported the Hazardous Waste Disposal event on August 29 was well attended with 407 vehicles dropping off hazardous materials. There will be a Paper Shredding and Electronic Recycling event at Town Hall, October 3rd from 9:00am-1:00pm. She reminded residents of the Open House and Macomb Township history book signing at the former Wade Nursery property on Romeo Plank Road.

ADJOURNMENT

MOTION by Kathy Smith seconded by Nancy Nevers to adjourn the September 9, 2020 Board meeting at 07:51 PM.

ROLL CALL Vote Summary: (7 - 0 - 0)

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**Aye - Kathy Smith, Nancy Nevers, Tim Bussineau, Charles Oliver, Karen Goodhue,
Kristi Pozzi, Janet Dunn**

Nay - None

Abstain - None

THE MOTION Passed.