



# MACOMB TOWNSHIP

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MACOMB TOWNSHIP BOARD OF TRUSTEES  
MEETING MINUTES  
WEDNESDAY, AUGUST 25, 2021

LOCATION: MACOMB TOWNSHIP MEETING CHAMBERS  
54111 BROUGHTON ROAD, MACOMB MI 48042

Call Meeting to Order

**Meeting was called to order by Supervisor Viviano at 6:30 p.m.**

Pledge of Allegiance to the Flag of the United States

**Pledge of Allegiance was recited by all in attendance.**

1. Roll Call

**Clerk POZZI called the roll:**

**Present:** Charles Oliver, Nancy Nevers, Leon Drolet, Frank Viviano, Frank A. Cusumano Jr., Peter J. Lucido III, Kristi Pozzi

**Absent:**

2. Approval of Agenda Items (with any corrections)

**MOTION by Kristi Pozzi seconded by Leon Drolet to approve the agenda as presented.**

**Vote Summary: (7 - 0 - 0)**

**Ayes - Frank A. Cusumano Jr., Peter J. Lucido III, Nancy Nevers, Charles Oliver, Leon Drolet, Kristi Pozzi, Frank Viviano**

**Nays - None**

**Abstain - None**

**THE MOTION Passed.**

3. Approval of Bills

**MOTION by Charles Oliver seconded by Leon Drolet to approve the bills as presented.**

**Vote Summary: (7 - 0 - 0)**

**Ayes - Frank A. Cusumano Jr., Peter J. Lucido III, Nancy Nevers, Charles Oliver, Leon Drolet, Kristi Pozzi, Frank Viviano**

**Nays - None**

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**Abstain - None**

**THE MOTION Passed.**

4. Approval of Previous Meeting Minutes from 08-11-2021

**MOTION by Leon Drolet seconded by Kristi Pozzi to approve meeting minutes from 08-11-2021 as presented.**

**Vote Summary: (7 - 0 - 0)**

**Ayes - Frank A. Cusumano Jr., Peter J. Lucido III, Nancy Nevers, Charles Oliver, Leon Drolet, Kristi Pozzi, Frank Viviano**

**Nays - None**

**Abstain - None**

**THE MOTION Passed.**

**PUBLIC COMMENTS, AGENDA ITEMS ONLY - (3 MINUTE TIME LIMIT)**

None

**CONSENT AGENDA ITEMS:**

**MOTION by Leon Drolet seconded by Peter J. Lucido III to approve the Consent Agenda items as presented.**

**Vote Summary: (7 - 0 - 0)**

**Ayes - Frank A. Cusumano Jr., Peter J. Lucido III, Nancy Nevers, Charles Oliver, Leon Drolet, Kristi Pozzi, Frank Viviano**

**Nays - None**

**Abstain - None**

**THE MOTION Passed.**

5. Water and Sewer Department

- a. Easement Encroachment Agreement; Lot 177, Wolverine Country Club Subdivision, Parcel No. 20-08-05-476-027

- b. Easement Encroachment Agreement; Lot 48, Twin Rivers Subdivision No. 1; Parcel No. 20-08-33-330-003

- c. Purchase Requisition Request; EJ USA Inc.; Water Main, Sanitary Main & Hydrant

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Maintenance Materials. (\$18,058.25)

- d. Easement Encroachment Agreement; Lot 171 Beacon Square Subdivision, Parcel No. 20-08-28-327-027.
- e. Easement Encroachment Agreement; Lot 115, The Villagio Subdivision No. 2., Parcel No. 20-08-06-276-025
- f. Temporary Concrete Batch Plant; Florence Cement; Monarch Estates Site Condominiums Phase 3. Section 20.
- g. Easement Agreement; 16690 25 Mile Road, Parcel No. 20-08-08-101-051

6. Engineering Department

- a. Request to Approve Easement Agreement: 2021 Pathway Gap Closure Program (Parcel No. 08-08-101-043)

7. Fire Department

- a. Request to Attend Fire Inspector Conference

**NEW BUSINESS:**

**WATER AND SEWER DEPARTMENT:**

- 8. After-Hours Answering Service (RFP # 21-026)

**MOTION by Charles Oliver seconded by Leon Drolet to Award the Bid to Gilson Call**

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**Center Services for the after-hour answering service for the Macomb Township Water & Sewer Department. \$200/ Monthly Fee, plus a One-Time fee of \$115.00, Total 2-year contract \$4,950.00 as submitted.**

**Vote Summary: (7 - 0 - 0)**

**Ayes - Frank A. Cusumano Jr., Peter J. Lucido III, Nancy Nevers, Charles Oliver, Leon Drolet, Kristi Pozzi, Frank Viviano**

**Nays - None**

**Abstain - None**

**THE MOTION Passed.**

9. Request to Issue the Balancing Payment of Pay Estimate # 2; Pipetek Infrastructure Services, LLC., 2021 Sanitary Sewer Cleaning and CCTV Investigation. Project No. 0249-0215 (\$35,254.88).

**MOTION by Leon Drolet seconded by Kristi Pozzi to Approve the request to issue the balancing Payment of Pay Estimate # 2; Pipetek Infrastructure Services, LLC., 2021 Sanitary Sewer Cleaning and CCTV Investigation. Project No. 0249-0215 (\$35,254.88) as submitted.**

**Vote Summary: (7 - 0 - 0)**

**Ayes - Frank A. Cusumano Jr., Peter J. Lucido III, Nancy Nevers, Charles Oliver, Leon Drolet, Kristi Pozzi, Frank Viviano**

**Nays - None**

**Abstain - None**

**THE MOTION Passed.**

10. Contract Modification No. 3; 2019 Sanitary Sewer Rehabilitation (Final Closeout Documents/Final Contract Modification). Project No. 0249-0163 (\$-107,235.36).

**MOTION by Kristi Pozzi seconded by Charles Oliver to Approve the Contract Modification No. 3; 2019 Sanitary Sewer Rehabilitation (Final Closeout Documents/Final Contract Modification). Project No. 0249-0163 (\$-107,235.36).**

**Vote Summary: (7 - 0 - 0)**

**Ayes - Frank A. Cusumano Jr., Peter J. Lucido III, Nancy Nevers, Charles Oliver, Leon Drolet, Kristi Pozzi, Frank Viviano**

**Nays - None**

**Abstain - None**

**THE MOTION Passed.**

11. Final Estimate No. 10, the Final Balancing Contract Modification No. 3; 2019 Sanitary Sewer Rehabilitation by FCIPP and SCIPP Lining. Project No. 0249-0163 (Insituform Technologies USA, LLC.) \$86,165.69

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**MOTION by Leon Drolet seconded by Nancy Nevers to Approve the request to Pay the Final Estimate No. 10, the Final Balancing Contract Modification No. 3; 2019 Sanitary Sewer Rehabilitation by FCIPP and SCIPP Lining. Project No. 0249-0163 (Insituform Technologies USA, LLC.) \$86,165.69**

**Vote Summary: (7 - 0 - 0)**

**Ayes - Frank A. Cusumano Jr., Peter J. Lucido III, Nancy Nevers, Charles Oliver, Leon Drolet, Kristi Pozzi, Frank Viviano**

**Nays - None**

**Abstain - None**

**THE MOTION Passed.**

12. Request to Approve the Macomb Township Water & Sewer Department; (5) Five-Year Financial Projection and (1) One-Year Rate Design (Utility Financial Solutions, LLC.)

**MOTION by Charles Oliver seconded by Peter J. Lucido III to Approve the Macomb Township Water & Sewer Department; (5) Five-year Financial Projection and (1) one-year rate design (Utility Financial Solutions, LLC.)**

**Vote Summary: (5 - 2 - 0)**

**Ayes - Peter J. Lucido III, Nancy Nevers, Charles Oliver, Kristi Pozzi, Frank Viviano**

**Nays - Frank A. Cusumano Jr., Leon Drolet**

**Abstain - None**

**THE MOTION Passed.**

**ENGINEERING DEPARTMENT:**

13. Request to Schedule Public Hearing for Street Lighting SAD Resolution for Stillwater Crossing Site Condominiums - Phase 3 for September 22, 2021

**MOTION by Leon Drolet seconded by Nancy Nevers to Schedule Public Hearing for Street Lighting SAD Resolution for Stillwater Crossing Site Condominiums - Phase 3 for September 22, 2021.**

**Vote Summary: (7 - 0 - 0)**

**Ayes - Frank A. Cusumano Jr., Peter J. Lucido III, Nancy Nevers, Charles Oliver, Leon Drolet, Kristi Pozzi, Frank Viviano**

**Nays - None**

**Abstain - None**

**THE MOTION Passed.**

14. Request for Consideration for Township Contribution to the Chelsea Park Subdivision

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Paving Special Assessment District (SAD) for the Road Reconstruction of Chelsea Park Drive, Amsbury Drive, and Newcastle Court (\$250,000)

**AMENDED MOTION by Leon Drolet seconded by Peter J. Lucido III to Approve the Request for Township Contribution to the Chelsea Park Subdivision Paving Special Assessment District (SAD) for the Road Reconstruction of Chelsea Park Drive, Amsbury Drive, and Newcastle Court at 25%, up to \$250,000 of the total project cost and to direct the administration to return to the board within 30 days with a formal policy for consideration to govern future allocations for subdivision road improvement.**

**Vote Summary: (7 - 0 - 0)**

**Ayes - Frank A. Cusumano Jr., Peter J. Lucido III, Nancy Nevers, Charles Oliver, Leon Drolet, Kristi Pozzi, Frank Viviano**

**Nays - None**

**Abstain - None**

**THE MOTION Passed.**

15. Request to Accept the Formal Special Assessment District Petition for Chelsea Park Road Replacement (Chelsea Park Drive, Amsbury Drive, and Newcastle Court); SAD No. MA101-P and Adopt Resolution No. 1

**MOTION by Kristi Pozzi seconded by Peter J. Lucido III to Accept the Formal Special Assessment District Petition for Chelsea Park Road Replacement (Chelsea Drive, Amsbury Drive, and Newcastle Court); SAD No. MA101-P and to Adopt Resolution No. 1.**

**RESOLUTION NO. 1**

Minutes of a regular meeting of the Township Board of the Township of Macomb, County of Macomb, Michigan, held in the Township Hall in said Township on August 25, 2021 at 6:30 P.M. Eastern Daylight Savings Time.

PRESENT: Viviano, Pozzi, Drolet, Cusumano, Lucido, Nevers, Oliver

ABSENT: None

The following preamble and resolution were offered by Member Pozzi and supported by Member Lucido.

WHEREAS, a Petition has been filed with the Township Board signed by the record owners of lands constituting more than fifty (50%) percent of the total lot frontages to be benefited by the road reconstruction project requested by the Petitioners and more particularly described in Exhibit "A" attached hereto and expressly made a part hereof; and

WHEREAS, the Township Board desires to proceed with the Petition pursuant to the provisions of Act 188, Public Acts of Michigan, 1954, as amended.

**NOW, THEREFORE, BE IT RESOLVED BY THE TOWNSHIP BOARD OF THE TOWNSHIP OF MACOMB, MACOMB COUNTY, MICHIGAN:**

1. The Township Engineer is hereby ordered to prepare plans and specifications showing the road reconstruction requested by the Petition, the location thereof and an estimate of cost for the construction and installation thereof.
2. When the plans and estimates are completed, the Township Engineer shall file the same with the Township Board.
3. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same are hereby rescinded.

**Roll Call Vote Summary: (7 - 0 - 0)**

**Ayes - Kristi Pozzi, Peter J. Lucido III, Frank A. Cusumano Jr., Leon Drolet, Nancy Nevers, Charles Oliver, Frank Viviano**

**Nays - None**

**Abstain - None**

**THE MOTION Passed.**

**HUMAN RESOURCES DEPARTMENT:**

16. Authorization to Initiate the Recruitment Process - Township Assessor

**MOTION by Leon Drolet seconded by Kristi Pozzi to Authorize the HR Director to initiate the recruitment process for the position of Township Assessor.**

**Vote Summary: (7 - 0 - 0)**

**Ayes - Frank A. Cusumano Jr., Peter J. Lucido III, Nancy Nevers, Charles Oliver, Leon Drolet, Kristi Pozzi, Frank Viviano**

**Nays - None**

**Abstain - None**

**THE MOTION Passed.**

17. Authorization to Extend Offer of Employment - Fire Department

**MOTION by Charles Oliver seconded by Peter J. Lucido III to Approve the hire of George Marshall to the position of Full-Time Firefighter. The effective date of hire will be on September 11, 2021.**

**Vote Summary: (7 - 0 - 0)**

**Ayes - Frank A. Cusumano Jr., Peter J. Lucido III, Nancy Nevers, Charles Oliver, Leon Drolet, Kristi Pozzi, Frank Viviano**

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**Nays - None**  
**Abstain - None**

**THE MOTION Passed.**

**PLANNING AND ZONING DEPARTMENT:**

18. Deviation Request; 53260 Springdale Street; The Meadows at Town Center; Located north of 24 Mile Road, 1/2 mile east of Romeo Plank Road; Permanent Parcel #08-09-351-095.

**MOTION by Leon Drolet seconded by Frank A. Cusumano Jr. to Approve Deviation Request; 53260 Springdale Street; The Meadows at Town Center; Located north of 24 Mile Road, 1/2 mile east of Romeo Plank Road; Permanent Parcel #08-09-351-095..**

**Vote Summary: (7 - 0 - 0)**

**Ayes - Frank A. Cusumano Jr., Peter J. Lucido III, Nancy Nevers, Charles Oliver, Leon Drolet, Kristi Pozzi, Frank Viviano**

**Nays - None**

**Abstain - None**

**THE MOTION Passed.**

19. Conditional Rezoning; Residential Urban One-Family (R-1) to Community Facilities (CF); Located on the northeast corner of 21 Mile Road and Card Road; Permanent Parcel #08-26-351-011 & 08-26-351-012

**MOTION by Leon Drolet seconded by Frank A. Cusumano Jr. to Approve the Conditional Rezoning; Residential Urban One-Family (R-1) to Community Facilities (CF); Located on the northeast corner of 21 Mile Road and Card Road; Permanent Parcel #08-26-351-011 & 08-26-351-012 based on the Planning Department recommendation.**

**Vote Summary: (7 - 0 - 0)**

**Ayes - Frank A. Cusumano Jr., Peter J. Lucido III, Nancy Nevers, Charles Oliver, Leon Drolet, Kristi Pozzi, Frank Viviano**

**Nays - None**

**Abstain - None**

**THE MOTION Passed.**

20. Final Plat Request; Harmony Acres Subdivision #4; Located on the south side of 24 Mile Road and 1/2 mile east of Romeo Plank Road; Permanent Parcel #08-16-200-017

**MOTION by Charles Oliver seconded by Peter J. Lucido III to Accept the Macomb Township department approvals for the Final Plat Request; Harmony Acres Subdivision #4; Located on the south side of 24 Mile Road and 1/2 mile east of**



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**Romeo Plank Road; Permanent Parcel #08-16-200-017**

**Vote Summary: (7 - 0 - 0)**

**Ayes - Frank A. Cusumano Jr., Peter J. Lucido III, Nancy Nevers, Charles Oliver, Leon Drolet, Kristi Pozzi, Frank Viviano**

**Nays - None**

**Abstain - None**

**THE MOTION Passed.**

21. Preliminary Plan; Wellington West; Located on the south side of 24 Mile Road and east of Romeo Plank Road; Permanent Parcel #08-16-100-003

**MOTION by Kristi Pozzi seconded by Leon Drolet to Accept the Planning Commission recommendation and approve the Preliminary Plan; Wellington West; Located on the south side of 24 Mile Road and east of Romeo Plank Road; Permanent Parcel #08-16-100-003**

**Vote Summary: (7 - 0 - 0)**

**Ayes - Frank A. Cusumano Jr., Peter J. Lucido III, Nancy Nevers, Charles Oliver, Leon Drolet, Kristi Pozzi, Frank Viviano**

**Nays - None**

**Abstain - None**

**THE MOTION Passed.**

**FIRE DEPARTMENT:**

22. Request to Promote a Probationary Paid-On-Call Firefighter

**MOTION by Leon Drolet seconded by Peter J. Lucido III to Approve the promotion of Paid-On-Call Firefighter Dane Tocco.**

**Vote Summary: (7 - 0 - 0)**

**Ayes - Frank A. Cusumano Jr., Peter J. Lucido III, Nancy Nevers, Charles Oliver, Leon Drolet, Kristi Pozzi, Frank Viviano**

**Nays - None**

**Abstain - None**

**THE MOTION Passed.**

**FACILITIES AND GROUNDS DEPARTMENT:**

23. Purchase Requisition; Metro Controls, Inc., Emergency Condenser Repairs - Compressor

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Replacements (\$19,053.00)

**MOTION by Charles Oliver seconded by Leon Drolet to Approve Payment to Metro Controls, Inc., for the Emergency Condenser Repairs - Compressor Replacements at Townhall. (\$19,053.00)**

**Vote Summary: (7 - 0 - 0)**

**Ayes - Frank A. Cusumano Jr., Peter J. Lucido III, Nancy Nevers, Charles Oliver, Leon Drolet, Kristi Pozzi, Frank Viviano**

**Nays - None**

**Abstain - None**

**THE MOTION Passed.**

24. Request to Award Backflow Prevention Device Testing and Repairs to (Allied) Building Service Co. of Detroit, Inc.

**MOTION by Peter J. Lucido III seconded by Leon Drolet to award the Backflow Prevention Device Testing and Repairs to (Allied) Building Service Co. of Detroit, Inc. for a three-year contract in the amount of \$8,680 based on 31 devices.**

**Vote Summary: (7 - 0 - 0)**

**Ayes - Frank A. Cusumano Jr., Peter J. Lucido III, Nancy Nevers, Charles Oliver, Leon Drolet, Kristi Pozzi, Frank Viviano**

**Nays - None**

**Abstain - None**

**THE MOTION Passed.**

**PARKS AND RECREATION DEPARTMENT:**

25. Request to Award Contract for Custodial Services with Master Maintenance

**MOTION by Charles Oliver seconded by Leon Drolet to enter into a two-year contract with Master Maintenance for a cost of \$249,918.00 at the Recreation Center and Water and Sewer Offices.**

**Vote Summary: (7 - 0 - 0)**

**Ayes - Frank A. Cusumano Jr., Peter J. Lucido III, Nancy Nevers, Charles Oliver, Leon Drolet, Kristi Pozzi, Frank Viviano**

**Nays - None**

**Abstain - None**

**THE MOTION Passed.**

**PUBLIC COMMENTS, NON-AGENDA ITEMS ONLY - (3 MINUTE TIME LIMIT)**

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Michigan State Representative Jeff Yaroch provided public comments

**BOARD COMMENTS:**

Trustees Comments

Trustee Oliver thanked the Township staff and residents of Chelsea Park.

Trustee Cusumano provided no comment.

Trustee Lucido provided no comment.

Trustee Nevers congratulated the administration for their vision and forward planning in reference to the Chelsea Park Subdivision.

Treasurer Comments

Treasurer Drolet provided no comment.

Clerk Comments

Clerk Pozzi provided no comment.

Supervisor Comments

Supervisor Viviano spoke briefly about the success of the recent marijuana ordinance in shutting down illegal grow operations within the Township as well as the grand opening of the new library.

**ADJOURNMENT**

**MOTION by Kristi Pozzi seconded by Frank A. Cusumano Jr. to adjourn the August 25, 2021 Board meeting at 7:53 PM.**

**Vote Summary: (7 - 0 - 0)**

**Aye - Frank A. Cusumano Jr., Peter J. Lucido III, Nancy Nevers, Charles Oliver, Leon Drolet, Kristi Pozzi, Frank Viviano**

**Nay - None**

**Abstain - None**

**THE MOTION Passed.**