



MACOMB TOWNSHIP *Michigan*

MACOMB TOWNSHIP BOARD OF TRUSTEES
MEETING MINUTES
WEDNESDAY, AUGUST 12, 2020

LOCATION: AUDIO CONFERENCE

Call Meeting to Order

Meeting was called to order by Supervisor Dunn at 7:00 p.m.

Pledge of Allegiance to the Flag of the United States

Pledge of Allegiance was recited by Supervisor Dunn.

1. Roll Call

Clerk POZZI called the roll:

Present: Tim Bussineau, Nancy Nevers, Charles Oliver, Kathy Smith, Karen Goodhue, Kristi Pozzi, Janet Dunn

Absent:

2. Approval of Agenda Items (with any corrections)

MOTION by Kristi Pozzi seconded by Kathy Smith to approve the agenda as amended with the addition of Consent Agenda Item 7b, Amend Election Coordinator Job Description and Repost Accordingly; and New Business Item 21, Approval for Additional Position - Clerk's Office.

ROLL CALL Vote Summary: (7 - 0 - 0)

Ayes - Kristi Pozzi, Kathy Smith, Tim Bussineau, Nancy Nevers, Charles Oliver, Karen Goodhue, Janet Dunn

Nays - None

Abstain - None

THE MOTION Passed.

3. Approval of Bills

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MOTION by Nancy Nevers seconded by Charles Oliver to approve the bills as presented.

ROLL CALL Vote Summary: (7 - 0 - 0)

Ayes - Nancy Nevers, Charles Oliver, Tim Bussineau, Kathy Smith, Karen Goodhue, Kristi Pozzi, Janet Dunn

Nays - None

Abstain - None

THE MOTION Passed.

4. Approval of Previous Meeting Minutes from July 22, 2020

MOTION by Karen Goodhue seconded by Kathy Smith to approve meeting minutes from July 22, 2020 as presented.

ROLL CALL Vote Summary: (7 - 0 - 0)

Ayes - Karen Goodhue, Kathy Smith, Tim Bussineau, Nancy Nevers, Charles Oliver, Kristi Pozzi, Janet Dunn

Nays - None

Abstain - None

THE MOTION Passed.

CONSENT AGENDA ITEMS:

5. Water and Sewer Department
- a. Easement Encroachment Agreement; Lot 112, Golden Gate Estates Subdivision, Parcel No. 20-08-22-429-020
 - b. Easement Encroachment Agreement; Lot 41, Riverwoods Subdivision, Parcel No. 20-08-33-128-005
 - c. Easement Encroachment Agreement; Unit 213, Woodberry Estates Site Condominiums, Parcel No. 20-08-26-375-213
 - d. Easement Encroachment Agreement; Unit 34, Becher Estates Site Condominiums, Parcel No. 20-08-21-331-034
 - e. Easement Encroachment Agreement; Unit 39, Breton Woods Site Condominiums, Parcel No. 20-08-06-351-039

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- f. Easement Encroachment Agreement; Lot 162, Indian Pointe Subdivision No. 2, Parcel No. 20-08-16-424-017
 - g. Easement Encroachment Agreement; Unit 70, Christenbury Creek Site Condominiums, Parcel No. 20-08-23-301-070
 - h. Easement Encroachment Agreement; Lot 53, Riverwoods Farms Subdivision, Parcel No. 20-08-33-179-009
 - i. Easement Encroachment Agreement; Lot 58, Twin River Subdivision No.1, Parcel No. 20-08-33-330-013
 - j. Easement Encroachment Agreement; Lot 12, Gloede Park Subdivision No. 1, Parcel No. 20-08-30-478-040
 - k. Request to Pay Florence Cement Company for Concrete Repair Work on Hickory Creek due to a Water Main Break. (\$7,064.80)
 - l. Request to Pay Florence Cement Company for Concrete Repair Work on Placid Drive/Pacific Ridge due to a Water Main Break. (\$13,093.03)
 - m. Easement Encroachment Agreement; Lot 33, Elan Estates Subdivision, Parcel No. 20-08-14-130-014
6. Engineering Department
- a. Request to Approve Easement Agreement and Release of Previously Recorded Sidewalk Easement: 2020 Pathway Gap Closure Program (Parcel No. 08-26-376-001)
 - b. Request to Approve Easement Agreement and Release of Previously Recorded Sidewalk Easement: 2020 Pathway Gap Closure Program (Parcel No. 08-26-376-003)
 - c. Request to Approve Easement Agreement and Release of Previously Recorded Sidewalk Easement: 2020 Pathway Gap Closure Program (Parcel No. 08-26-376-004)
 - d. Request to Approve Partial Site Development Bond Release for Pinnacle Farms Site Condominiums (\$32,898.60)
 - e. Request to Approve Final Site Development Bond Release for Twin River

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Subdivision No. 2 (\$15,407.60)

- f. Request to Approve Final Site Development Bond Release for MISC Products, Inc. - Building Addition (Lots 9 and 10 of Macomb Corporate Center) (\$750.00)
7. Human Resources Department
- a. Request for Medical Leave of Absence - EE # 1073
 - b. Amend Election Coordinator Job Description and Repost Accordingly
8. Parks and Recreation Department
- a. 2020 Fall R.E.A.C.H. Programs for \$30,000

MOTION by Karen Goodhue seconded by Kristi Pozzi to approve the Consent Agenda items as amended.

Vote Summary: (7 - 0 - 0)

Ayes - Tim Bussineau, Nancy Nevers, Charles Oliver, Kathy Smith, Karen Goodhue, Kristi Pozzi, Janet Dunn

Nays - None

Abstain - None

THE MOTION Passed.

PUBLIC COMMENTS, AGENDA AND NON-AGENDA ITEMS - (3 MINUTE TIME LIMIT)

Frank Cusumano spoke about Item 11 and the Township 's Purchasing Policy.

NEW BUSINESS:

WATER AND SEWER DEPARTMENT:

- 9. Request to Approve the GLWA Industrial Pretreatment Program (IPP) Rules Update & Adopt the Resolution.

Item presented by Water and Sewer Superintendent Gerry Wangelin.

**RESOLUTION OF THE TOWNSHIP OF MACOMB
TO CONCUR IN THE RULES AND REGULATIONS CONCERNING
INDUSTRIAL PRETREATMENT PROGRAM THAT WERE ADOPTED
BY THE GREAT LAKES WATER AUTHORITY**

WHEREAS, the Great Lakes Water Authority ("GLWA") is a Michigan municipal authority and public body corporate organized and existing pursuant to the provisions of Michigan Public Act No.233 of 1955, as amended, MCL 124.281, *et seq.* ("Act 233"), for the purpose of establishing a regional sewage disposal system to operate, control, and improve the sewage disposal system leased from the City of Detroit; and

WHEREAS, pursuant to Act 233, the County of Wayne is a constituent municipality of the GLWA; and

WHEREAS, as authorized by Act 233, GLWA and the constituent municipalities are required by state and federal law to adopt binding rules and regulations (Exhibit A, attached hereto and incorporated herein by reference) as part of an Industrial Pretreatment Program (IPP) in order to comply with all applicable state and federal laws, including, without limitation, the requirements of the Federal Water Pollution Control Act, 33 USC Section 1251, *et. seq.*, the General Pretreatment Regulations for Existing and New Sources of Pollution, 40 CFR 403, and the National Categorical Pretreatment Standards contained in 40 CFR Sections 405-471; and

WHEREAS, these rules and regulations were adopted by GLWA as a uniform code to: (1) regulate wastes and wastewaters discharged into the collection system for all participating municipalities; (2) prevent the introduction of pollutants into the wastewater systems which will interfere with the operation of the system, contaminate the resulting sludge, or pose a hazard to the health, safety or welfare of the people, the communities or to employees of GLWA; (3) prevent the introduction of pollutants into the wastewater system which will pass inadequately treated through the system and into the receiving waters, the atmosphere, and the environment, or will otherwise be incompatible with the system; (4) provide for the recovery of costs from users of the wastewater collection system sufficient to administer regulatory activities and meet the costs of operation, maintenance, improvement and replacement of the system.

WHEREAS, after a 45-day public comment period and public hearing, the Board of the GLWA approved the IPP Rules on November 13, 2019.

NOW THEREFORE BE IT RESOLVED that the governing body of Macomb Township, in compliance with Act 233 and state and federal law, hereby concur in the IPP rules and regulations attached hereto as Exhibit A; and

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BE IT FURTHER RESOLVED that the adoption and approval of the rules and regulations contained in Exhibit A shall be contractually binding on the parties, and no governing body of Macomb Township shall be authorized or empowered to rescind or change the approval granted in this resolution without 180-day prior written notice to the GLWA.

MOTION by Oliver and supported by Nevers that the above foregoing Resolution was adopted by the following vote:

Roll Call:

Ayes: Oliver, Nevers, Bussineau, Smith, Goodhue, Pozzi, Dunn

Nays: None

Absent: None

RESOLUTION DECLARED ADOPTED this 12th day of August, 2020.

10. Construction Pay Estimate No 11; 2019 Sanitary Sewer Cleaning, CCTV Investigation Contract Modification #4 Project No. 0249-0162 (\$50,507.03)

Item presented by Water and Sewer Superintendent Gerry Wangelin.

MOTION by Nancy Nevers seconded by Karen Goodhue to Approve the Construction Pay Estimate No 11; 2019 Sanitary Sewer Cleaning, CCTV Investigation Contract Modification #4 Project No. 0249-0162 (\$50,507.03).

ROLL CALL Vote Summary: (7 - 0 - 0)

Ayes - Nancy Nevers, Karen Goodhue, Tim Bussineau, Charles Oliver, Kathy Smith, Kristi Pozzi, Janet Dunn

Nays - None

Abstain - None

THE MOTION Passed.

11. Proposal for Professional Engineering Services Water System Risk and Resiliency Assessment and Emergency Response Plan. (Fishbeck)

Item presented by Water and Sewer Superintendent Gerry Wangelin.

MOTION by Karen Goodhue seconded by Nancy Nevers to Approve the Proposal for Professional Engineering Services Water System Risk and Resiliency Assessment and Emergency Response Plan. (Fishbeck) and complete a written authorization to proceed.

ROLL CALL Vote Summary: (7 - 0 - 0)

Ayes - Karen Goodhue, Nancy Nevers, Tim Bussineau, Charles Oliver, Kathy Smith,

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Kristi Pozzi, Janet Dunn
Nays - None
Abstain - None

THE MOTION Passed.

ENGINEERING DEPARTMENT:

12. Request to Approve Sanitary Sewer Connection for the 2020 Pathway Gap Closure Program (51465 Romeo Plank Road) (\$20,407.80)

Item presented by Township Engineer James Van Tiflin.

MOTION by Karen Goodhue seconded by Kathy Smith to Approve the Sanitary Sewer Connection for 51465 Romeo Plank Road included with the 2020 Pathway Gap Closure Program in the total amount of \$20,407.80.

ROLL CALL Vote Summary: (7 - 0 - 0)

Ayes - Karen Goodhue, Kathy Smith, Tim Bussineau, Nancy Nevers, Charles Oliver, Kristi Pozzi, Janet Dunn
Nays - None
Abstain - None

THE MOTION Passed.

13. Request to Approve Sanitary Sewer Connection for the 2020 Pathway Gap Closure Program (51991 Romeo Plank Road) (\$23,845.00)

Item presented by Township Engineer James Van Tiflin.

MOTION by Nancy Nevers seconded by Kathy Smith to Approve the Sanitary Sewer Connection for 51991 Romeo Plank Road included with the 2020 Pathway Gap Closure Program in the total amount of \$23,845.00.

ROLL CALL Vote Summary: (7 - 0 - 0)

Ayes - Nancy Nevers, Kathy Smith, Tim Bussineau, Charles Oliver, Karen Goodhue, Kristi Pozzi, Janet Dunn
Nays - None
Abstain - None

THE MOTION Passed.

14. Request to Approve Sanitary Sewer Connection for the 2020 Pathway Gap Closure

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Program (46535 Garfield Road) (\$21,916.25)

Item presented by Township Engineer James Van Tiflin.

MOTION by Karen Goodhue seconded by Nancy Nevers to Approve the Sanitary Sewer Connection for 46535 Garfield Road included with the 2020 Pathway Gap Closure Program in the total amount of \$21,916.25.

ROLL CALL Vote Summary: (7 - 0 - 0)

Ayes - Karen Goodhue, Nancy Nevers, Tim Bussineau, Charles Oliver, Kathy Smith, Kristi Pozzi, Janet Dunn

Nays - None

Abstain - None

THE MOTION Passed.

15. Request to Approve Release of Easement for Municipal Utilities for Wolverine Estates North Site Condominiums

Item presented by Township Engineer James Van Tiflin.

MOTION by Kathy Smith seconded by Kristi Pozzi to Approve Release of Easement for Municipal Utilities for Wolverine Estates North Site Condominiums.

ROLL CALL Vote Summary: (7 - 0 - 0)

Ayes - Kristi Pozzi, Kathy Smith, Tim Bussineau, Nancy Nevers, Charles Oliver, Karen Goodhue, Janet Dunn

Nays - None

Abstain - None

THE MOTION Passed.

16. Request to Approve Pathway Abeyance for 51871 and 51857 Card Road (Parcel Nos. 08-15-426-007 and 08-15-426-008)

Item presented by Township Engineer James Van Tiflin.

MOTION by Nancy Nevers seconded by Kathy Smith to Approve Pathway Abeyance for 51871 and 51857 Card Road (Parcel Nos. 08-15-426-007 and 08-15-426-008).

ROLL CALL Vote Summary: (7 - 0 - 0)

Ayes - Nancy Nevers, Kathy Smith, Tim Bussineau, Charles Oliver, Karen Goodhue, Kristi Pozzi, Janet Dunn

Nays - None

Abstain - None

THE MOTION Passed.

17. Request to Approve Pay Estimate #1 for the 2020 Pathway Gap Closure Program (\$115,852.11)

Item presented by Township Engineer James Van Tiflin.

MOTION by Karen Goodhue seconded by Nancy Nevers to Approve Pay Estimate #1 for the 2020 Pathway Gap Closure Program (\$115,852.11).

ROLL CALL Vote Summary: (7 - 0 - 0)

Ayes - Karen Goodhue, Nancy Nevers, Tim Bussineau, Charles Oliver, Kathy Smith, Kristi Pozzi, Janet Dunn

Nays - None

Abstain - None

THE MOTION Passed.

HUMAN RESOURCES DEPARTMENT:

18. Personal Identification Privacy Policy

Item presented by Human Resources Director Thomas Esordi.

MOTION by Nancy Nevers seconded by Karen Goodhue to re-adopt the Personal Identification Privacy Policy.

ROLL CALL Vote Summary: (7 - 0 - 0)

Ayes - Nancy Nevers, Karen Goodhue, Tim Bussineau, Charles Oliver, Kathy Smith, Kristi Pozzi, Janet Dunn

Nays - None

Abstain - None

THE MOTION Passed.

19. Attendance Policy

Item presented by Human Resources Director Thomas Esordi.

MOTION by Karen Goodhue seconded by Kathy Smith to re-adopt the Attendance Policy.

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ROLL CALL Vote Summary: (7 - 0 - 0)

Ayes - Karen Goodhue, Kathy Smith, Tim Bussineau, Nancy Nevers, Charles Oliver, Kristi Pozzi, Janet Dunn

Nays - None

Abstain - None

THE MOTION Passed.

20. Hazard Pay for Fire Fighters

Item presented by Human Resources Director Thomas Esordi.

MOTION by Nancy Nevers seconded by Charles Oliver to authorize hazard payment in the amount of \$1,000 to each Fire Fighter on the attached list.

ROLL CALL Vote Summary: (7 - 0 - 0)

Ayes - Tim Bussineau, Kathy Smith, Karen Goodhue, Kristi Pozzi, Janet Dunn

Nays - None

Abstain - None

THE MOTION Passed.

Nancy Nevers, Charles Oliver,

21. Approval for additional position - Clerk's Office

Item presented by Human Resources Director Thomas Esordi.

MOTION by Kathy Smith seconded by Charles Oliver to approve the request to add an additional P/T Election Coordinator position to the Clerk's Office.

ROLL CALL Vote Summary: (7 - 0 - 0)

Ayes - Kathy Smith, Charles Oliver, Tim Bussineau, Nancy Nevers, Karen Goodhue, Kristi Pozzi, Janet Dunn

Nays - None

Abstain - None

THE MOTION Passed.

PLANNING AND ZONING DEPARTMENT:

22. Final Site Plan Approval Request; Wolverine Estates North; Located on the west side

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of Luchtman Road and north of 25 Mile Road; Permanent Parcel #08-05-400-005

Item presented by Township Engineer James Van Tiflin.

MOTION by Nancy Nevers seconded by Karen Goodhue to Accept the Planning Commission recommendation and approve the Final Site Plan Request for Wolverine Estates North Site Condominiums; Located on the west side of Luchtman Road and north of 25 Mile Road; Section 05; Permanent Parcel 08-05-400-005 (as motioned by the Planning Commission).

ROLL CALL Vote Summary: (7 - 0 - 0)

Ayes - Nancy Nevers, Karen Goodhue, Tim Bussineau, Charles Oliver, Kathy Smith, Kristi Pozzi, Janet Dunn

Nays - None

Abstain - None

THE MOTION Passed.

FIRE DEPARTMENT:

23. Request to Purchase AED Batteries

Item presented by Fire Chief Robert Phillips.

MOTION by Kathy Smith seconded by Nancy Nevers to approve the purchase of 25 AED batteries from Bound Tree Medical at a total cost of \$6,499.75

ROLL CALL Vote Summary: (7 - 0 - 0)

Ayes - Kathy Smith, Nancy Nevers, Tim Bussineau, Charles Oliver, Karen Goodhue, Kristi Pozzi, Janet Dunn

Nays - None

Abstain - None

THE MOTION Passed.

24. Request to Promote a Probationary Firefighter

Item presented by Fire Chief Robert Phillips.

MOTION by Kathy Smith seconded by Nancy Nevers to Promote Probationary Firefighter Alex Rolling to Paid-On-Call Firefighter.

ROLL CALL Vote Summary: (7 - 0 - 0)

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Ayes - Kathy Smith, Nancy Nevers, Tim Bussineau, Charles Oliver, Karen Goodhue, Kristi Pozzi, Janet Dunn
Nays - None
Abstain - None

THE MOTION Passed.

25. Request to Award Five Year Contract for Fire Hose Testing

Item presented by Fire Chief Robert Phillips.

MOTION by Kathy Smith seconded by Nancy Nevers to Approve a five (5) year contract with National Hose Testing Specialists at a total cost of \$6,156.00.

ROLL CALL Vote Summary: (7 - 0 - 0)

Ayes - Tim Bussineau, Nancy Nevers, Charles Oliver, Kathy Smith, Karen Goodhue, Kristi Pozzi, Janet Dunn
Nays - None
Abstain - None

THE MOTION Passed.

SUPERVISOR'S OFFICE:

26. Purchase of 2 Back-Up Servers

Item presented by Beth Case from BPI Information Systems.

Trustee Bussineau recused himself from discussion and action on this agenda item.

MOTION by Nancy Nevers seconded by Charles Oliver to Motion to approve the purchase of two backup servers from BPI for a total cost of \$17,096.54, including installation.

ROLL CALL Vote Summary: (6- 0 - 0)

Ayes - Nancy Nevers, Charles Oliver, Kathy Smith, Karen Goodhue, Kristi Pozzi, Janet Dunn
Nays - None
Abstain - None

THE MOTION Passed.

27. Approval of 2020 Financial Audit

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Item presented by Supervisor Dunn.

MOTION by Karen Goodhue seconded by Charles Oliver to approve the agreement with Plante Moran for the 2020 audit at a cost not to exceed \$82,350.00; performing the services with fees as outlined in the proposed agreement.

ROLL CALL Vote Summary: (7 - 0 - 0)

Ayes - Karen Goodhue, Charles Oliver, Tim Bussineau, Nancy Nevers, Kathy Smith, Kristi Pozzi, Janet Dunn

Nays - None

Abstain - None

THE MOTION Passed.

28. Approval of Payment to Foster, Swift, Collins and Smith for services rendered.

Item presented by Supervisor Dunn.

MOTION by Kathy Smith seconded by Charles Oliver to Approve the invoice from Foster, Swift, Collins and Smith in the amount of \$4,927.50.

ROLL CALL Vote Summary: (7 - 0 - 0)

Ayes - Kathy Smith, Charles Oliver, Tim Bussineau, Nancy Nevers, Karen Goodhue, Kristi Pozzi, Janet Dunn

Nays - None

Abstain - None

THE MOTION Passed.

29. Retaining of Legal Representation

Item presented by Supervisor Dunn.

Trustee Bussineau recused himself from discussion and action on this agenda item.

MOTION by Kathy Smith seconded by Charles Oliver to Motion to retain Mark Koerner to represent Supervisor Janet Dunn, Clerk Kristi Pozzi, Treasurer Karen Goodhue, and Trustees Nevers, Oliver, and Smith.

ROLL CALL Vote Summary: (5 - 1 - 0)

Ayes - Kathy Smith, Charles Oliver, Karen Goodhue, Kristi Pozzi, Janet Dunn

Nays - Nancy Nevers

Abstain - None

THE MOTION Passed.

BOARD COMMENTS:

Trustees Comments

Trustees Oliver and Nevers thanked those that voted at the Primary Election and congratulated the winners.

Treasurer Comments

Treasurer Goodhue spoke about the primary election and congratulated Leon Drolet on his victory.

Clerk Comments

Clerk Pozzi thanked voters for their support and Township staff for their hard work and dedication.

Supervisor Comments

Supervisor Dunn congratulated the successful candidates, reminded residents there will be a Hazardous Waste Collection event on August 29 from 9:00 am - 1:00 pm at Town Hall. She announced the 26 Mile Nature Preserve nature trails are open to the public.

ADJOURNMENT

MOTION by Kristi Pozzi seconded by Nancy Nevers to adjourn the August 12, 2020 Board meeting at 08:09 PM.

Vote Summary: (7 - 0 - 0)

Aye - Tim Bussineau, Nancy Nevers, Charles Oliver, Kathy Smith, Karen Goodhue, Kristi Pozzi, Janet Dunn

Nay - None

Abstain - None

THE MOTION Passed.