



MACOMB TOWNSHIP

MACOMB TOWNSHIP BOARD OF TRUSTEES
MEETING MINUTES
WEDNESDAY, JULY 28, 2021

LOCATION: MACOMB TOWNSHIP MEETING CHAMBERS
54111 BROUGHTON ROAD, MACOMB MI 48042

Call Meeting to Order

Meeting was called to order by Supervisor Viviano at 6:30 p.m.

Pledge of Allegiance to the Flag of the United States

Pledge of Allegiance was recited by all in attendance.

1. Roll Call

Clerk POZZI called the roll:

Present: Frank Viviano, Leon Drolet, Peter J. Lucido III, Kristi Pozzi, Charles Oliver, Frank A. Cusumano Jr., Nancy Nevers

Absent:

2. Approval of Agenda Items (with any corrections)

MOTION by Kristi Pozzi seconded by Leon Drolet to approve the agenda as amended with the postponement of Item 12 - Request Permission to Execute a Cost Sharing Agreement for Design and Right-of-Way Costs with Macomb County Department of Roads for Romeo Plank Road Widening and Intersection Work from 0.5 Miles North of 21 Mile Road to 23 Mile Road.

Vote Summary: (7 - 0 - 0)

Ayes - Frank A. Cusumano Jr., Peter J. Lucido III, Nancy Nevers, Charles Oliver, Leon Drolet, Kristi Pozzi, Frank Viviano

Nays - None

Abstain - None

THE MOTION Passed.

3. Approval of Bills

MOTION by Kristi Pozzi seconded by Leon Drolet to approve the bills as presented.

Vote Summary: (7 - 0 - 0)

Ayes - Frank A. Cusumano Jr., Peter J. Lucido III, Nancy Nevers, Charles Oliver,

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Leon Drolet, Kristi Pozzi, Frank Viviano
Nays - None
Abstain - None

THE MOTION Passed.

4. Approval of Previous Meeting Minutes From July 14, 2021

MOTION by Charles Oliver seconded by Kristi Pozzi to approve meeting minutes from 07-14-2021 as presented.

Vote Summary: (7 - 0 - 0)

Ayes - Frank A. Cusumano Jr., Peter J. Lucido III, Nancy Nevers, Charles Oliver, Leon Drolet, Kristi Pozzi, Frank Viviano

Nays - None

Abstain - None

THE MOTION Passed.

PUBLIC COMMENTS, AGENDA ITEMS ONLY - (3 MINUTE TIME LIMIT)

None

CONSENT AGENDA ITEMS:

MOTION by Leon Drolet seconded by Kristi Pozzi to approve the Consent Agenda items as presented.

Vote Summary: (7 - 0 - 0)

Ayes - Frank A. Cusumano Jr., Peter J. Lucido III, Nancy Nevers, Charles Oliver, Leon Drolet, Kristi Pozzi, Frank Viviano

Nays - None

Abstain - None

THE MOTION Passed.

5. Water and Sewer Department

- a. Easement Encroachment Agreement; Lot 15, Manor Place Subdivision, Parcel No. 20-08-28-280-001
- b. Easement Encroachment Agreement; Lot 13 Hidden Meadows North Site Condominiums, Parcel No. 20-08-26-302-013

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- c. Easement Encroachment Agreement; 107 Walnut Creek Subdivision, Parcel No. 20-08-20-326-023
- d. Easement Encroachment Agreement; Lot 12 Clearstone Subdivision, Parcel No. 20-08-05-204-026
- e. Easement Encroachment Agreement; Lot 86, Sumpter Forest Subdivision, Parcel No. 20-08-08-279-011
- f. Easement Encroachment Agreement; Lot 68, Gateway Farms Subdivision; Parcel No. 20-08-22-403-012

6. Engineering Department

- a. Request to Authorize the Supervisor to Sign Stormwater Facilities Operation and Maintenance Agreement for KinderCare Learning Center
- b. Request to Approve Partial Release of Easement for Municipal Utilities and Full Release of Easement for Municipal Utilities for Elite Corporate Park

7. Human Resources Department

- a. Request for Family & Medical Leave of Absence Employee # 2410

8. Parks and Recreation Department

- a. Request to Approve 2021 Fall R.E.A.C.H. Programs for \$30,000

- b. Request to Approve 2021 Fall Postage for R.E.A.C.H. Catalog

PUBLIC HEARING:

- 9. Public Hearing and Resolution Adoption for Street Lighting Special Assessment District for Wellington Estates Site Condominium - Phase 1

Public Hearing opened by Supervisor Viviano at 06:36PM.

Public Hearing closed by Supervisor Viviano at 06:36PM.

MOTION by Kristi Pozzi seconded by Nancy Nevers to Adopt Resolution Ordering Establishment of Street Lighting District for Wellington Estates Site Condominium - Phase 1.

Street Lighting Wellington Estates Site Condominium - Phase 1

**RESOLUTION ORDERING ESTABLISHMENT
OF STREET LIGHTING DISTRICT**

A regular meeting of the Macomb Township Board of Trustees ("Township Board") was held at the Macomb Township Hall at 54111 Broughton Road, Macomb, Michigan 48042, on July 28, 2021, at 6:30 P.M., Eastern Standard Time, and this resolution was approved and adopted by the Township Board:

PRESENT: Viviano, Pozzi, Drolet, Cusumano, Lucido, Nevers, Oliver

ABSENT: None

WHEREAS, pursuant to 1989 PA 80, as amended (the "Act"), the Township Board is empowered to establish a Special Assessment for the installation and maintenance of street lighting on its motion or upon the submission of petitions as prescribed in the Act; and

WHEREAS, the Township Board has determined that the installation of a streetlight or lights illuminating street serving lands described in Exhibit "A" is necessary to preserve the public health, and safety; and

WHEREAS, the Township Board desires to establish a Special Assessment District obligating the benefited property owners to pay for the cost of installation and operation of street lighting; and

WHEREAS, a public hearing for the establishment of a Special Assessment District for street lighting was held coincident with this meeting and was prefaced by

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published and mailed notice as required by the Act and 1962 PA 162, as amended.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWNSHIP BOARD OF THE TOWNSHIP OF MACOMB, MACOMB COUNTY, MICHIGAN:

1. It is hereby directed that a streetlight or lights shall be installed at Wellington Estates Site Condominium – Phase 1, which will illuminate the streets, serving and benefiting the unit (s) and/or parcel(s) of land described in Exhibit “A”.
2. A Special Assessment District consisting of the unit(s) and parcel(s) described in Exhibit “A” is hereby established and the cost for installation of said streetlights(s) and operation of all future electrical service be levied against the parcel(s) and/or unit(s) so described in direct proportion to the benefit conferred.
3. The annual electrical service charge is Two Thousand Nine Hundred Ninety-Five and 20/100 dollars (\$2,995.20). Three times the annual cost is Eight Thousand Nine Hundred Eighty-Five and 60/100 dollars (\$8,985.60). Total project cost is Forty-Nine Thousand Seven Hundred Sixty-Seven and 76/100 dollars (\$49,767.76). The petitioner contribution amount is Forty Thousand Seven Hundred Eighty-Two and 16/100 dollars (\$40,782.16). The Township’s at large contribution is zero dollars and 00/100 (\$0.00).
4. The Township Board shall hereafter annually determine the amount to be assessed to the property owners in the district for operation of all future electrical service and shall direct the assessor to levy this amount. The assessment may be made either in a special assessment roll or in a column provided in the regular tax roll. The assessment shall be levied and collected at the same time as the other Township taxes are assessed, levied and collected and shall be returned in the same manner for nonpayment.

Roll Call;

Ayes: Pozzi, Nevers, Cusumano, Lucido, Oliver, Drolet, Viviano

Nays: None

Absent: None

RESOLUTION DECLARED ADOPTED this 28th day of July, 2021.

10. Public Hearing and Resolution Adoption for Street Lighting Special Assessment District for Char Estates Site Condominium

Public Hearing opened by Supervisor Viviano at 06:38PM.

Public Hearing closed by Supervisor Viviano at 06:38PM.

MOTION by Kristi Pozzi seconded by Leon Drolet to Adopt Resolution Ordering Establishment of Street Lighting District for Char Estates Site Condominium.

Street Lighting Char Estates Site Condominium

**RESOLUTION ORDERING ESTABLISHMENT
OF STREET LIGHTING DISTRICT**

A regular meeting of the Macomb Township Board of Trustees ("Township Board") was held at the Macomb Township Hall at 54111 Broughton Road, Macomb, Michigan 48042, on July 28, 2021, at 6:30 P.M., Eastern Standard Time, and this resolution was approved and adopted by the Township Board:

PRESENT: Viviano, Pozzi, Drolet, Cusumano, Lucido, Nevers, Oliver
ABSENT: None

WHEREAS, pursuant to 1989 PA 80, as amended (the "Act"), the Township Board is empowered to establish a Special Assessment for the installation and maintenance of street lighting on its motion or upon the submission of petitions as prescribed in the Act; and

WHEREAS, the Township Board has determined that the installation of a streetlight or lights illuminating street serving lands described in Exhibit "A" is necessary to preserve the public health, and safety; and

WHEREAS, the Township Board desires to establish a Special Assessment District obligating the benefited property owners to pay for the cost of installation and operation of street lighting; and

WHEREAS, a public hearing for the establishment of a Special Assessment District for street lighting was held coincident with this meeting and was prefaced by published and mailed notice as required by the Act and 1962 PA 162, as amended.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWNSHIP BOARD OF THE TOWNSHIP OF MACOMB, MACOMB COUNTY, MICHIGAN:

1. It is hereby directed that a streetlight or lights shall be installed at Char Estates Site Condominium, which will illuminate the streets, serving and benefiting the unit (s) and/or parcel(s) of land described in Exhibit "A".
2. A Special Assessment District consisting of the unit(s) and parcel(s) described in Exhibit "A" is hereby established and the cost for installation of said streetlights(s) and operation of all future electrical service be levied against the parcel(s) and/or unit(s) so described in direct proportion to the benefit conferred.
3. The annual electrical service charge is One Thousand Four Hundred Ninety-Seven and 60/100 dollars (\$1,497.60). Three times the annual cost is Four Thousand Four Hundred Ninety-Two and 80/100 dollars (\$4,492.80). Total project cost is Twenty-Seven Thousand Nine Hundred and 66/100 dollars (\$27,900.66). The petitioner contribution amount is Twenty Three Thousand Four Hundred Seven

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and 86/100 dollars (\$23,407.86). The Township's at large contribution is zero dollars and 00/100 (\$0.00).

4. The Township Board shall hereafter annually determine the amount to be assessed to the property owners in the district for operation of all future electrical service and shall direct the assessor to levy this amount. The assessment may be made either in a special assessment roll or in a column provided in the regular tax roll. The assessment shall be levied and collected at the same time as the other Township taxes are assessed, levied and collected and shall be returned in the same manner for nonpayment.

Roll Call:

Ayes: Pozzi, Drolet, Cusumano, Lucido, Nevers, Oliver, Viviano

Nays: None

Absent: None

RESOLUTION DECLARED ADOPTED this 28th day of July, 2021.

NEW BUSINESS:

PARKS AND RECREATION DEPARTMENT:

11. Request to Approve Membership and Daily Admission Fee Increase at the Recreation Center

MOTION by Leon Drolet seconded by Nancy Nevers to Approve Increasing Membership and Daily Admission Fees

Vote Summary: (7 - 0 - 0)

Ayes - Frank A. Cusumano Jr., Peter J. Lucido III, Nancy Nevers, Charles Oliver, Leon Drolet, Kristi Pozzi, Frank Viviano

Nays - None

Abstain - None

THE MOTION Passed.

ENGINEERING DEPARTMENT:

12. Request to Approve Pathway Abeyance for 56508 Omo Road (Parcel No. 08-01-226-019)

MOTION by Charles Oliver seconded by Kristi Pozzi to Approve Pathway Abeyance for 56508 Omo Road (Parcel No. 08-01-226-019).

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Vote Summary: (7 - 0 - 0)

Ayes - Frank A. Cusumano Jr., Peter J. Lucido III, Nancy Nevers, Charles Oliver, Leon Drolet, Kristi Pozzi, Frank Viviano

Nays - None

Abstain - None

THE MOTION Passed.

13. Request to Award Geotechnical Engineering & Materials Testing Services for the 2021 Pathway Gap Closure Program (\$8,348.00)

MOTION by Kristi Pozzi seconded by Charles Oliver to Award Geotechnical Engineering & Materials Testing Services for the 2021 Pathway Gap Closure Program to Intertek-PSI in the amount of \$8,348.00.

Vote Summary: (7 - 0 - 0)

Ayes - Frank A. Cusumano Jr., Peter J. Lucido III, Nancy Nevers, Charles Oliver, Leon Drolet, Kristi Pozzi, Frank Viviano

Nays - None

Abstain - None

THE MOTION Passed.

HUMAN RESOURCES DEPARTMENT:

14. Request to reclassify EE # 1338

MOTION by Charles Oliver seconded by Kristi Pozzi to Approve reclassifying EE # 1338 from an Appraiser to a Property Appraiser effective July 29, 2021.

Vote Summary: (7 - 0 - 0)

Ayes - Frank A. Cusumano Jr., Peter J. Lucido III, Nancy Nevers, Charles Oliver, Leon Drolet, Kristi Pozzi, Frank Viviano

Nays - None

Abstain - None

THE MOTION Passed.

SUPERVISOR'S OFFICE:

15. Request to Authorize the Supervisor to execute the SMART Municipal Credit and Community Credit Contract for FY 2022

Jeff White and Fred Barbret presented to the Board of Trustees information about SMART

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services provided to the Township.

MOTION by Leon Drolet seconded by Kristi Pozzi to authorize the Supervisor to execute the Municipal Credit and Community Care Contract with Suburban Mobility Authority for Regional Transportation (SMART) for FY 2022.

Vote Summary: (7 - 0 - 0)

Ayes - Frank A. Cusumano Jr., Peter J. Lucido III, Nancy Nevers, Charles Oliver, Leon Drolet, Kristi Pozzi, Frank Viviano

Nays - None

Abstain - None

THE MOTION Passed.

PUBLIC COMMENTS, NON-AGENDA ITEMS ONLY - (3 MINUTE TIME LIMIT)

Camille Silda spoke briefly regarding the grand opening of the new library building.
Ryan Balicki spoke briefly regarding a lack of sidewalks in the Township.

BOARD COMMENTS:

Trustees Comments

Trustee Oliver congratulated the Assessing employee for their reclassification and thanked the SMART services representatives.

Trustee Nevers spoke briefly about the usefulness and importance of SMART services.

Treasurer Comments

None

Clerk Comments

Clerk Pozzi congratulated Camille Silda on her reappointment to the Library Board.

Supervisor Comments

None

ADJOURNMENT

MOTION by Leon Drolet seconded by Kristi Pozzi to adjourn the July 28, 2021 Board meeting at 07:24 PM.

Vote Summary: (7 - 0 - 0)

Aye - Frank A. Cusumano Jr., Peter J. Lucido III, Nancy Nevers, Charles Oliver, Leon Drolet, Kristi Pozzi, Frank Viviano

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Nay - None
Abstain - None

THE MOTION Passed.