



# MACOMB TOWNSHIP

---

MACOMB TOWNSHIP BOARD OF TRUSTEES  
MEETING MINUTES  
WEDNESDAY, JULY 14, 2021

LOCATION: MACOMB TOWNSHIP MEETING CHAMBERS  
54111 BROUGHTON ROAD, MACOMB MI 48042

Call Meeting to Order

**Meeting was called to order by Supervisor Viviano at 6:30 p.m.**

Pledge of Allegiance to the Flag of the United States

**Pledge of Allegiance was recited by all in attendance.**

1. Roll Call

**Clerk POZZI called the roll:**

**Present: Kristi Pozzi, Charles Oliver, Frank Viviano, Peter J. Lucido III, Nancy Nevers, Frank A. Cusumano Jr., Leon Drolet**

**Absent:**

2. Approval of Agenda Items (with any corrections)

**MOTION by Kristi Pozzi seconded by Peter J. Lucido III to approve the agenda as presented.**

**Vote Summary: (7 - 0 - 0)**

**Ayes - Frank A. Cusumano Jr., Peter J. Lucido III, Nancy Nevers, Charles Oliver, Leon Drolet, Kristi Pozzi, Frank Viviano**

**Nays - None**

**Abstain - None**

**THE MOTION Passed.**

3. Approval of Bills

**MOTION by Charles Oliver seconded by Nancy Nevers to approve the bills as presented.**

**Vote Summary: (7 - 0 - 0)**

**Ayes - Frank A. Cusumano Jr., Peter J. Lucido III, Nancy Nevers, Charles Oliver, Leon Drolet, Kristi Pozzi, Frank Viviano**

**Nays - None**

MACOMB TOWNSHIP BOARD OF TRUSTEES  
MEETING MINUTES  
WEDNESDAY, JULY 14, 2021

**Abstain - None**

**THE MOTION Passed.**

4. Approval of Previous Meeting Minutes from June 23, 2021

**MOTION by Kristi Pozzi seconded by Leon Drolet to approve meeting minutes from 6/23/2021 as presented.**

**Vote Summary: (7 - 0 - 0)**

**Ayes - Frank A. Cusumano Jr., Peter J. Lucido III, Nancy Nevers, Charles Oliver, Leon Drolet, Kristi Pozzi, Frank Viviano**

**Nays - None**

**Abstain - None**

**THE MOTION Passed.**

**PUBLIC COMMENTS, AGENDA ITEMS ONLY - (3 MINUTE TIME LIMIT)**

Amy Wille spoke regarding agenda item 22.

**CONSENT AGENDA ITEMS:**

**MOTION by Leon Drolet seconded by Kristi Pozzi to approve the Consent Agenda items as presented.**

**Vote Summary: (7 - 0 - 0)**

**Ayes - Frank A. Cusumano Jr., Peter J. Lucido III, Nancy Nevers, Charles Oliver, Leon Drolet, Kristi Pozzi, Frank Viviano**

**Nays - None**

**Abstain - None**

**THE MOTION Passed.**

5. Water and Sewer Department

- a. Easement Encroachment Agreement; Lot 17, Wolverine Trace Subdivision No. 1, Parcel No. 20-08-04-304-017
- b. Easement Encroachment Agreement; Lot 89, Westminister Subdivision. Parcel No. 20-08-19-402-026
- c. Easement Encroachment Agreement; Unit 200 Lake Arrowhead Site Condominiums.

MACOMB TOWNSHIP BOARD OF TRUSTEES  
MEETING MINUTES  
WEDNESDAY, JULY 14, 2021

Parcel No. 20-08-26-151-200

- d. Easement Encroachment Agreement; Lot 2, Westwood Pointe Subdivision. Parcel No. 20-08-16-379-001
- e. Request Release of Temporary Cement Batch Plant Bond (Florence Cement Company) Stillwater Crossing Phase III, Sec. 13 (\$5,000.00)
- f. Purchase Requisition Request; Professional Services Industries, Inc., (Geotechnical Services) Riverview Estates Sewer Pump (\$7,700.00)
- g. Request to Approve the Parcel Transmittal; 16615 25 Mile Road, Parcel No. 20-08-05-351-005 (\$9,723.00)

6. Engineering Department

- a. Request to Approve Easement Agreement: 2021 Pathway Gap Closure Program (Parcel No. 08-05-100-006)

**PRESENTATIONS:**

- 7. Presentation by Kolby Miller, Chief Executive Officer, Medstar Ambulance  
Kolby Miller provided a detailed presentation to the board regarding the service they provide to Macomb Township.

**NEW BUSINESS:**

**WATER AND SEWER DEPARTMENT:**

- 8. Construction Pay Estimate No. 1; 2021 Sanitary Sewer Cleaning & CCTV Investigation,

MACOMB TOWNSHIP BOARD OF TRUSTEES  
MEETING MINUTES  
WEDNESDAY, JULY 14, 2021

Project No. 0249-0215, Pipetek Infrastructure Services, LLC., (\$44,940.46)

**MOTION by Leon Drolet seconded by Kristi Pozzi to Approve Construction Pay Estimate No. 1; 2021 Sanitary Sewer Cleaning & CCTV Investigation, Project No. 0249-0215, Pipetek Infrastructure Services, LLC., (\$44,940.46).**

**Vote Summary: (7 - 0 - 0)**

**Ayes - Frank A. Cusumano Jr., Peter J. Lucido III, Nancy Nevers, Charles Oliver, Leon Drolet, Kristi Pozzi, Frank Viviano**

**Nays - None**

**Abstain - None**

**THE MOTION Passed.**

9. Purchase Requisition; Pamar Enterprises Inc., Emergency Sewer Lead Repair (Dartmoor) (\$39,919.28)

**MOTION by Charles Oliver seconded by Leon Drolet to Approve the Purchase Requisition; Pamar Enterprises Inc., Emergency Sewer Lead Repair (Dartmoor). \$39,919.28**

**Vote Summary: (7 - 0 - 0)**

**Ayes - Frank A. Cusumano Jr., Peter J. Lucido III, Nancy Nevers, Charles Oliver, Leon Drolet, Kristi Pozzi, Frank Viviano**

**Nays - None**

**Abstain - None**

**THE MOTION Passed.**

10. Conditional Recommendation of Award; DiPonio Contracting, Inc.; 23 Mile Road Water Main Replacement - Phase 2 (Indian Pointe Drive to McBride Drain). (\$1,977,935.00)

**MOTION by Leon Drolet seconded by Frank A. Cusumano Jr. to Approve the Conditional Recommendation of Award; DiPonio Contracting, Inc.; 23 Mile Road Water Main Replacement - Phase 2 (Indian Pointe Drive to McBride Drain). (\$1,977,935.00)**

**Vote Summary: (7 - 0 - 0)**

**Ayes - Frank A. Cusumano Jr., Peter J. Lucido III, Nancy Nevers, Charles Oliver, Leon Drolet, Kristi Pozzi, Frank Viviano**

**Nays - None**

**Abstain - None**

**THE MOTION Passed.**

11. Construction Pay Estimate No. 1; 25 Mile Road and Romeo Plank Road/Garfield Water Main Relocation, Macomb Township, Project No. 0249-0203. (C & P Construction Co.)

MACOMB TOWNSHIP BOARD OF TRUSTEES  
MEETING MINUTES  
WEDNESDAY, JULY 14, 2021

Inc.,) \$263,493.00

**MOTION by Kristi Pozzi seconded by Charles Oliver to Approve Construction Pay Estimate No. 1; 25 Mile Road and Romeo Plank Road/Garfield Water Main Relocation, Macomb Township, Project No. 0249-0203. (C & P Construction Co. Inc.,) \$263,493.00**

**Vote Summary: (7 - 0 - 0)**

**Ayes - Frank A. Cusumano Jr., Peter J. Lucido III, Nancy Nevers, Charles Oliver, Leon Drolet, Kristi Pozzi, Frank Viviano**

**Nays - None**

**Abstain - None**

**THE MOTION Passed.**

**ENGINEERING DEPARTMENT:**

12. Request Authorization to Prepare a Formal Petition for Chelsea Park Subdivision Paving Special Assessment District (SAD)

**MOTION by Leon Drolet seconded by Kristi Pozzi to Authorize the Preparation of a Formal Petition for Chelsea Park Paving Special Assessment District (SAD).**

**Vote Summary: (7 - 0 - 0)**

**Ayes - Frank A. Cusumano Jr., Peter J. Lucido III, Nancy Nevers, Charles Oliver, Leon Drolet, Kristi Pozzi, Frank Viviano**

**Nays - None**

**Abstain - None**

**THE MOTION Passed.**

13. Request to Schedule Public Hearing for Street Lighting SAD Corrective Resolution for Strathmore Site Condominiums II for August 11, 2021

**MOTION by Kristi Pozzi seconded by Nancy Nevers to Schedule Public Hearing for Street Lighting SAD Corrective Resolution for Strathmore Site Condominiums II for August 11, 2021.**

**Vote Summary: (7 - 0 - 0)**

**Ayes - Frank A. Cusumano Jr., Peter J. Lucido III, Nancy Nevers, Charles Oliver, Leon Drolet, Kristi Pozzi, Frank Viviano**

**Nays - None**

**Abstain - None**

**THE MOTION Passed.**

MACOMB TOWNSHIP BOARD OF TRUSTEES  
MEETING MINUTES  
WEDNESDAY, JULY 14, 2021

14. Request to Approve Pathway Abeyance for 54253 Fairchild Road (Parcel No. 08-12-200-033)

**MOTION by Charles Oliver seconded by Leon Drolet to Approve Pathway Abeyance for 54253 Fairchild Road (Parcel No. 08-12-200-033).**

**Vote Summary: (7 - 0 - 0)**

**Ayes - Frank A. Cusumano Jr., Peter J. Lucido III, Nancy Nevers, Charles Oliver, Leon Drolet, Kristi Pozzi, Frank Viviano**

**Nays - None**

**Abstain - None**

**THE MOTION Passed.**

15. Request to Approve Pathway Abeyance for 17780 24 Mile Road (Parcel No. 08-17-201-010)

**MOTION by Leon Drolet seconded by Kristi Pozzi to Approve Pathway Abeyance for 17780 24 Mile Road (Parcel No. 08-17-201-010).**

**Vote Summary: (7 - 0 - 0)**

**Ayes - Frank A. Cusumano Jr., Peter J. Lucido III, Nancy Nevers, Charles Oliver, Leon Drolet, Kristi Pozzi, Frank Viviano**

**Nays - None**

**Abstain - None**

**THE MOTION Passed.**

16. Request to Approve Change Order #3 for the 2020 Pathway Gap Closure Program

**MOTION by Charles Oliver seconded by Peter J. Lucido III to Approve Change Order #3 for the 2020 Pathway Gap Closure Program to include the 2021 Pathway Gap Closure Program work areas.**

**Vote Summary: (7 - 0 - 0)**

**Ayes - Frank A. Cusumano Jr., Peter J. Lucido III, Nancy Nevers, Charles Oliver, Leon Drolet, Kristi Pozzi, Frank Viviano**

**Nays - None**

**Abstain - None**

**THE MOTION Passed.**

17. Request to Authorize Township Supervisor to Sign Master Agreement for Municipal Street Lighting with DTE Electric Company

**MOTION by Kristi Pozzi seconded by Leon Drolet to Authorize Township Supervisor to Sign Master Agreement for Municipal Street Lighting with DTE Electric Company.**

MACOMB TOWNSHIP BOARD OF TRUSTEES  
MEETING MINUTES  
WEDNESDAY, JULY 14, 2021

**Vote Summary: (7 - 0 - 0)**

**Ayes - Frank A. Cusumano Jr., Peter J. Lucido III, Nancy Nevers, Charles Oliver, Leon Drolet, Kristi Pozzi, Frank Viviano**

**Nays - None**

**Abstain - None**

**THE MOTION Passed.**

**HUMAN RESOURCES DEPARTMENT:**

18. Authorization to Extend Offer of Employment - Fire Department

**MOTION by Charles Oliver seconded by Nancy Nevers to Approve the hire of Sam Falzarano to the position of Full-Time Firefighter. The effective date of hire will be on or after July 28, 2021.**

**Vote Summary: (7 - 0 - 0)**

**Ayes - Frank A. Cusumano Jr., Peter J. Lucido III, Nancy Nevers, Charles Oliver, Leon Drolet, Kristi Pozzi, Frank Viviano**

**Nays - None**

**Abstain - None**

**THE MOTION Passed.**

19. Township offices Holiday closure

**MOTION by Kristi Pozzi seconded by Leon Drolet to approve closure of the Township offices, with the exceptions stated, between December 27th, 2021 and December 29th, 2021.**

**Vote Summary: (7 - 0 - 0)**

**Ayes - Frank A. Cusumano Jr., Peter J. Lucido III, Nancy Nevers, Charles Oliver, Leon Drolet, Kristi Pozzi, Frank Viviano**

**Nays - None**

**Abstain - None**

**THE MOTION Passed.**

20. Authorization to approve insurance broker

**MOTION by Leon Drolet seconded by Kristi Pozzi to award professional Insurance broker services with TMR & Associates.**

**Vote Summary: (7 - 0 - 0)**

**Ayes - Frank A. Cusumano Jr., Peter J. Lucido III, Nancy Nevers, Charles Oliver, Leon Drolet, Kristi Pozzi, Frank Viviano**

MACOMB TOWNSHIP BOARD OF TRUSTEES  
MEETING MINUTES  
WEDNESDAY, JULY 14, 2021

**Nays - None**  
**Abstain - None**

**THE MOTION Passed.**

**SUPERVISOR'S OFFICE:**

21. Request to Award Grant Writing Services Agreement

**MOTION by Kristi Pozzi seconded by Leon Drolet to approve the request to enter into a 6-month agreement with Team Roe for \$3,000/month with an option to renew the agreement for 1 additional 6-month period.**

**Vote Summary: (7 - 0 - 0)**

**Ayes - Frank A. Cusumano Jr., Peter J. Lucido III, Nancy Nevers, Charles Oliver, Leon Drolet, Kristi Pozzi, Frank Viviano**

**Nays - None**

**Abstain - None**

**THE MOTION Passed.**

22. Library Board Reappointments

**MOTION by Kristi Pozzi seconded by Leon Drolet to Reappoint Camille Silda and Amy Wille to the Clinton Macomb Library Board with terms to expire April 30, 2025.**

**Vote Summary: (7 - 0 - 0)**

**Ayes - Frank A. Cusumano Jr., Peter J. Lucido III, Nancy Nevers, Charles Oliver, Leon Drolet, Kristi Pozzi, Frank Viviano**

**Nays - None**

**Abstain - None**

**THE MOTION Passed.**

**ASSESSING DEPARTMENT:**

23. Request to Revoke Industrial Facilities Exemption Certificate for Majestic Industries, LLC. 51223 Quadrate Drive, Certificate No. 2019-020

**MOTION by Leon Drolet seconded by Kristi Pozzi to Adopt the Resolution to Revoke Industrial Facility Exemption Certificate 2019-020 for Majestic Industries, LLC, 51223 Quadrate Drive, Macomb, MI 48042.**

**Vote Summary: (7 - 0 - 0)**



MACOMB TOWNSHIP BOARD OF TRUSTEES  
MEETING MINUTES  
WEDNESDAY, JULY 14, 2021

**Ayes - Frank A. Cusumano Jr., Peter J. Lucido III, Nancy Nevers, Charles Oliver, Leon Drolet, Kristi Pozzi, Frank Viviano**

**Nays - None**

**Abstain - None**

**THE MOTION Passed.**

**PUBLIC COMMENTS, NON-AGENDA ITEMS ONLY - (3 MINUTE TIME LIMIT)**

There were no public comments.

**BOARD COMMENTS:**

Trustees Comments

Trustee Oliver thanked Amy Wille for her dedication to the Library Board and Kolby Miller for his presentation. Trustee Cusumano thanked Amy Wille and spoke briefly about Special Assessment Districts. Trustee Lucido thanked Amy Wille and the Library Board, Sam Falzarano, and TMR & Associates. Trustee Nevers thanked the Library Board members.

Treasurer Comments

Treasurer Drolet thanked the Library Board, Sam Falzarano, and Trustee Lucido for working on the insurance broker selection process.

Clerk Comments

Clerk Pozzi spoke briefly about providing notary services in the Clerk's Office, Special Assessment Districts, and thanked the Library Board members.

Supervisor Comments

Supervisor Viviano thanked the new firefighter hire Sam Falzarano and the newly appointed Library Board members.

**ADJOURNMENT**

**MOTION by Leon Drolet seconded by Frank A. Cusumano Jr. to adjourn the July 14, 2021 Board meeting at 07:59 PM.**

**Vote Summary: (7 - 0 - 0)**

**Aye - Frank A. Cusumano Jr., Peter J. Lucido III, Nancy Nevers, Charles Oliver, Leon Drolet, Kristi Pozzi, Frank Viviano**

**Nay - None**

**Abstain - None**

MACOMB TOWNSHIP BOARD OF TRUSTEES  
MEETING MINUTES  
WEDNESDAY, JULY 14, 2021

**THE MOTION Passed.**