



MACOMB TOWNSHIP

MACOMB TOWNSHIP BOARD OF TRUSTEES
MEETING MINUTES
WEDNESDAY, MAY 25, 2022

LOCATION: MACOMB TOWNSHIP MEETING CHAMBERS
54111 BROUGHTON ROAD, MACOMB MI 48042

Call Meeting to Order

Meeting was called to order by Supervisor Viviano at 6:30 p.m.

Pledge of Allegiance to the Flag of the United States

Pledge of Allegiance was recited by all in attendance.

1. Roll Call

Clerk Pozzi called the roll:

Present: Nancy Nevers, Leon Drolet, Frank A. Cusumano Jr., Kristi Pozzi, Peter J. Lucido III, Frank Viviano, Charles Oliver

Absent:

2. Approval of Agenda Items (with any corrections)

MOTION by Kristi Pozzi seconded by Leon Drolet to approve the agenda as presented.

Vote Summary: (7 - 0 - 0)

Ayes - Frank A. Cusumano Jr., Peter J. Lucido III, Nancy Nevers, Charles Oliver, Leon Drolet, Kristi Pozzi, Frank Viviano

Nays - None

Abstain - None

THE MOTION Passed.

3. Approval of Bills

MOTION by Leon Drolet seconded by Nancy Nevers to approve the bills as presented.

Vote Summary: (7 - 0 - 0)

Ayes - Frank A. Cusumano Jr., Peter J. Lucido III, Nancy Nevers, Charles Oliver, Leon Drolet, Kristi Pozzi, Frank Viviano

Nays - None

Abstain - None

MACOMB TOWNSHIP BOARD OF TRUSTEES
MEETING MINUTES
WEDNESDAY, MAY 25, 2022

THE MOTION Passed.

4. Approval of Previous Meeting Minutes from May 11, 2022, Closed Session Meeting Minutes from May 11, 2022 and 2022-2023 Budget Public Hearing from May 19, 2022

MOTION by Leon Drolet seconded by Peter J. Lucido III to approve meeting minutes from May 11, 2022, Closed Session Meeting Minutes from May 11, 2022 and 2022-2023 Budget Public Hearing from May 19, 2022 as presented.

Vote Summary: (7 - 0 - 0)

Ayes - Frank A. Cusumano Jr., Peter J. Lucido III, Nancy Nevers, Charles Oliver, Leon Drolet, Kristi Pozzi, Frank Viviano

Nays - None

Abstain - None

THE MOTION Passed.

PUBLIC COMMENTS, AGENDA ITEMS ONLY - (3 MINUTE TIME LIMIT)

There were no public comments.

CONSENT AGENDA ITEMS:

MOTION by Leon Drolet seconded by Kristi Pozzi to approve the Consent Agenda items as presented.

Vote Summary: (7 - 0 - 0)

Ayes - Frank A. Cusumano Jr., Peter J. Lucido III, Nancy Nevers, Charles Oliver, Leon Drolet, Kristi Pozzi, Frank Viviano

Nays - None

Abstain - None

THE MOTION Passed.

5. Water and Sewer Department
 - a. Request to Approve the Easement Encroachment Agreement; Lot 3, The Rivers Subdivision. Parcel No. 20-08-06-403-053
 - b. Request to Approve the Purchase Requisition; Lasercom LLC, Sprinkler Ordinance Flyer Mailed to Residents. (\$8,680.54)

MACOMB TOWNSHIP BOARD OF TRUSTEES
MEETING MINUTES
WEDNESDAY, MAY 25, 2022

- c. Request to Approve the Quote Submitted by Contractors Clothing Co., DPW Clothing Purchase
 - d. Request to Approve to Attend Municipal Underground Expo Class on June 2, 2022 in Mason (4-DPW Employees) \$500.00 MRWA Quality on Tap
 - e. Request to Approve to Pay Pamar Enterprises, Inc., for completing repair work for a water main break near Romeo Plank Road and 22 Mile Road. (\$8,530.80)
6. Engineering Department
- a. Request to Authorize the Supervisor to Sign Stormwater Facilities Maintenance Agreement for 53940 Romeo Plank Road
7. Supervisor's Office
- a. Request to Approve Contractor's Application for Payment No. 1 for the Macomb Townhall Basement Buildout - Quadrate Construction, LLC (\$44,736.66)

NEW BUSINESS:

WATER AND SEWER DEPARTMENT:

- 8. Request to Approve to Award a 3-year agreement for HVAC Preventative Maintenance & Service totaling \$90,952 and HVAC Building Management System Support totaling \$48,358 to SyEnergy Engineering

MOTION by Leon Drolet seconded by Kristi Pozzi to award a 3-year agreement for HVAC Preventative Maintenance & Service totaling \$90,952 and HVAC Building Management System Support totaling \$48,358 to SyEnergy Engineering.

Vote Summary: (7 - 0 - 0)

MACOMB TOWNSHIP BOARD OF TRUSTEES
MEETING MINUTES
WEDNESDAY, MAY 25, 2022

Ayes - Frank A. Cusumano Jr., Peter J. Lucido III, Nancy Nevers, Charles Oliver, Leon Drolet, Kristi Pozzi, Frank Viviano

Nays - None

Abstain - None

THE MOTION Passed.

9. Request to Approve Construction Change Order No. 2; 23 Mile Road Water Main Contract Extension; DiPonio Contracting, Inc. (\$1,837,841.00) Project No.181263

MOTION by Charles Oliver seconded by Leon Drolet to Approve Construction Change Order No. 2; 23 Mile Road Water Main Contract Extension; DiPonio Contracting, Inc. (\$1,837,841.00) Project No.181263

Vote Summary: (7 - 0 - 0)

Ayes - Frank A. Cusumano Jr., Peter J. Lucido III, Nancy Nevers, Charles Oliver, Leon Drolet, Kristi Pozzi, Frank Viviano

Nays - None

Abstain - None

THE MOTION Passed.

10. Request to Approve the Purchase of a DPW Dump Truck (Chassis and Body) not to exceed \$122,683.28 and the sale of the 1991 DPW Dump Truck

MOTION by Kristi Pozzi seconded by Charles Oliver to Approve the Purchase of a DPW Dump Truck (Chassis and Body) not to exceed \$122,683.28 and the sale of the 1991 DPW Dump Truck. M&K Truck Centers (Dump Truck Cab & Chassis), Knapheide Truck Equipment (Dump Truck Body).

Vote Summary: (7 - 0 - 0)

Ayes - Frank A. Cusumano Jr., Peter J. Lucido III, Nancy Nevers, Charles Oliver, Leon Drolet, Kristi Pozzi, Frank Viviano

Nays - None

Abstain - None

THE MOTION Passed.

HUMAN RESOURCES DEPARTMENT:

11. Authorization to Extend Offer of Employment - Parks & Recreation

MOTION by Kristi Pozzi seconded by Leon Drolet to Approve Riley Hayes for the position of Recreation Programmer I with a start date on or after May 31, 2022.

Vote Summary: (7 - 0 - 0)

MACOMB TOWNSHIP BOARD OF TRUSTEES
MEETING MINUTES
WEDNESDAY, MAY 25, 2022

Ayes - Frank A. Cusumano Jr., Peter J. Lucido III, Nancy Nevers, Charles Oliver, Leon Drolet, Kristi Pozzi, Frank Viviano

Nays - None

Abstain - None

THE MOTION Passed.

12. Authorization to Extend Offers of Employment - Fire Department

MOTION by Charles Oliver seconded by Leon Drolet to Approve the hire of Joseph Martoni and Ryan Randlett to the position of Full-Time Firefighter. Their start date will be on or after May 30, 2022.

Vote Summary: (7 - 0 - 0)

Ayes - Frank A. Cusumano Jr., Peter J. Lucido III, Nancy Nevers, Charles Oliver, Leon Drolet, Kristi Pozzi, Frank Viviano

Nays - None

Abstain - None

THE MOTION Passed.

13. Authorization to promote EE # 1311

MOTION by Leon Drolet seconded by Kristi Pozzi to Approve the promotion of EE # 1311 effective 05-26-2022.

Vote Summary: (7 - 0 - 0)

Ayes - Frank A. Cusumano Jr., Peter J. Lucido III, Nancy Nevers, Charles Oliver, Leon Drolet, Kristi Pozzi, Frank Viviano

Nays - None

Abstain - None

THE MOTION Passed.

PLANNING AND ZONING DEPARTMENT:

14. Rezoning Request; Agricultural (AG) to Commercial, General (C-2); Permanent Parcel #08-14-200-023; Located on the southwest corner of 24 Mile Road and North Avenue; Section 14; Steve Briney, Petitioner

MOTION by Charles Oliver seconded by Peter J. Lucido III to approve Rezoning Request; Agricultural (AG) to Commercial, General (C-2); Permanent Parcel #08-14-200-023; Located on the southwest corner of 24 Mile Road and North Avenue; Section 14; Steve Briney, Petitioner

Vote Summary: (7 - 0 - 0)

MACOMB TOWNSHIP BOARD OF TRUSTEES
MEETING MINUTES
WEDNESDAY, MAY 25, 2022

**Ayes - Frank A. Cusumano Jr., Peter J. Lucido III, Nancy Nevers, Charles Oliver,
Leon Drolet, Kristi Pozzi, Frank Viviano**

Nays - None

Abstain - None

THE MOTION Passed.

15. Request to Approve 1st Amendment to Consent Judgement; Town Center Village North; Located on the northeast corner of 25 Mile Road and Broughton Road; Permanent Parcel #08-03-300-008

MOTION by Leon Drolet seconded by Kristi Pozzi to approve 1st Amendment to Consent Judgement; Town Center Village North; Located on the northeast corner of 25 Mile Road and Broughton Road; Permanent Parcel #08-03-300-008

Vote Summary: (7 - 0 - 0)

**Ayes - Frank A. Cusumano Jr., Peter J. Lucido III, Nancy Nevers, Charles Oliver,
Leon Drolet, Kristi Pozzi, Frank Viviano**

Nays - None

Abstain - None

THE MOTION Passed.

16. Request to Approve Preliminary Plan; Town Center Village South; Located on the southeast corner of 25 Mile Road and Broughton Road; Permanent Parcels #08-09-200-018; 08-10-100-019; and 08-10-100-020

MOTION by Charles Oliver seconded by Leon Drolet to Approve Preliminary Plan; Town Center Village South; Located on the southeast corner of 25 Mile Road and Broughton Road; Permanent Parcels #08-09-200-018; 08-10-100-019; and 08-10-100-020

Vote Summary: (7 - 0 - 0)

**Ayes - Frank A. Cusumano Jr., Peter J. Lucido III, Nancy Nevers, Charles Oliver,
Leon Drolet, Kristi Pozzi, Frank Viviano**

Nays - None

Abstain - None

THE MOTION Passed.

FINANCE DEPARTMENT:

17. 2021-2022 Budget Amendments and Reallocations

MOTION by Leon Drolet seconded by Charles Oliver to adopt the Budget Amendment Resolution and reallocations for the 2021-2022 fiscal year

MACOMB TOWNSHIP BOARD OF TRUSTEES
MEETING MINUTES
WEDNESDAY, MAY 25, 2022

Roll Call Vote Summary: (7 - 0 - 0)

Ayes - Leon Drolet, Charles Oliver, Frank A. Cusumano Jr., Peter J. Lucido III, Nancy Nevers, Kristi Pozzi, Frank Viviano

Nays - None

Abstain - None

THE MOTION Passed.

**Township of Macomb
County of Macomb
State of Michigan**

Budget Amendment Resolution of the Board of Trustees

At a regular meeting of the Macomb Township Board of Trustees that was called to order by Supervisor Frank J. Viviano on Wednesday, May 25, 2022, at 6:30p.m., the following resolution was offered:

Whereas, the General Fund revenues need to be increased from \$18,061,269 to \$20,715,314. This increase is primarily due to higher-than-expected grant funding, state share revenue and sale of properties. The General Fund revenues and expenditures will be reallocated as presented.

Whereas, the Fire Operating Fund revenues need to be increased from \$7,541,500 to \$8,000,200 and expenditures need to be increased from \$7,132,536 to \$7,489,339. These increases are primarily due to a new accounting practice of recording the Act 345/Fire Pension tax collection as an in and out to the Fire Operating Fund. The Fire Operating Fund revenues and expenditures will be reallocated as presented.

Whereas, the Municipal Roadway Fund revenues need to be decreased from \$3,424,500 to \$3,024,500 and expenditures need to be increased from \$3,894,431 to \$5,641,050. The reduction in revenue is due to not utilizing grant funding in this fiscal year. The increases in expenses are due to the timing of constructing new sidewalks throughout the Township and the cost of an unanticipated road project that will likely be paid in this fiscal year. The Municipal Roadway Fund revenues and expenditures will be reallocated as presented.

Whereas, the Fire Pension Fund revenues need to be decreased from \$620,500 to \$202,300. This decrease is due to lower-than-expected investment income. The Pension Fund revenues will be reallocated as presented.

Whereas, the Retiree Health Care Fund revenues need to be decreased from \$2,765,461 to (\$515,484). This decrease is primarily due to lower-than-expected investment income. The Retiree Health Care Fund revenues will be reallocated as presented.

Whereas, the Public Improvement Fund expenses need to be increased from \$10,000 to

MACOMB TOWNSHIP BOARD OF TRUSTEES
MEETING MINUTES
WEDNESDAY, MAY 25, 2022

\$110,000. This increase is due to capital improvements in the Township Parks. The Public Improvement Fund expenses will be reallocated as presented.

Now Therefore Be It Resolved, that the General Fund revenues will be increased from \$18,061,269 to \$20,715,314. The Fire Operating Fund revenues will be increased from \$7,541,500 to \$8,000,200 and the expenditures increased from \$7,132,536 to \$7,489,339. The Municipal Roadway Fund revenues will be decreased from \$3,424,500 to \$3,024,500 and the expenditures will be increased from \$3,894,431 to \$5,641,050. The Fire Pension Fund revenues will be decreased from \$620,500 to \$202,300. The Retiree Health Care Fund revenues will be decreased from \$2,765,461 to \$(515,484). The Public Improvement Fund expenses will be increased from \$10,000 to \$110,000.

MOTION by Drolet seconded by Oliver to adopt the Budget Amendment Resolution as presented

Roll Call:

Ayes: Drolet, Oliver, Cusumano, Lucido, Nevers, Pozzi, Viviano

Nays: None

Absent: None

RESOLUTION DECLARED ADOPTED this 25th day of May, 2022.

SUPERVISOR'S OFFICE:

18. Request to upgrade the Microsoft Exchange Online Plan 1 licenses over to Microsoft G3 licenses, approving an increase in the original board amount by \$13,104.00 and to approve an additional 10 Microsoft G3 licenses for future use

MOTION by Kristi Pozzi seconded by Leon Drolet to upgrade the Microsoft Exchange Online Plan 1 licenses over to Microsoft G3 licenses, approving an increase in the original board amount by \$13,104.00 and to approve an additional 10 Microsoft G3 licenses for future use.

Vote Summary: (7 - 0 - 0)

Ayes - Frank A. Cusumano Jr., Peter J. Lucido III, Nancy Nevers, Charles Oliver, Leon Drolet, Kristi Pozzi, Frank Viviano

Nays - None

Abstain - None

THE MOTION Passed.

19. Request to Approve the Quote Submitted by ITRight for Server Replacement (\$116,633.57)

MOTION by Charles Oliver seconded by Leon Drolet to Approve the Quote submitted by ITRight for Server Replacement (\$116,633.57)

MACOMB TOWNSHIP BOARD OF TRUSTEES
MEETING MINUTES
WEDNESDAY, MAY 25, 2022

Vote Summary: (7 - 0 - 0)

Ayes - Frank A. Cusumano Jr., Peter J. Lucido III, Nancy Nevers, Charles Oliver, Leon Drolet, Kristi Pozzi, Frank Viviano

Nays - None

Abstain - None

THE MOTION Passed.

20. Authorize the Supervisor to accept the offer of \$1,200,000.00 for Parcel #20-08-10-400-025 located on 24 Mile Road and to work with the Township Attorney to close the sale

MOTION by Leon Drolet seconded by Nancy Nevers to authorize the Supervisor to accept the offer of \$1,200,000.00 for parcel #20-08-10-400-025 located on 24 Mile Road and to authorize the Supervisor to work with the Township Attorney to execute all necessary documents to finalize the sale of the property.

Vote Summary: (7 - 0 - 0)

Ayes - Frank A. Cusumano Jr., Peter J. Lucido III, Nancy Nevers, Charles Oliver, Leon Drolet, Kristi Pozzi, Frank Viviano

Nays - None

Abstain - None

THE MOTION Passed.

PUBLIC COMMENTS, NON-AGENDA ITEMS ONLY - (3 MINUTE TIME LIMIT)

There were no public comments.

BOARD COMMENTS:

Trustees Comments

Trustees Lucido, Nevers, Oliver and Cusumano offered congratulations to newly hired and promoted employees and commented on the budget public hearing conducted on May 19, 2022.

Treasurer Comments

Treasurer Drolet offered congratulations to new and promoted employees, specifically Ryan Randlett and Joseph Martoni of the fire department.

Clerk Comments

Clerk Pozzi congratulated new hires and promoted employees, thanked Finance staff for budget preparation and reminded voters that vote-by-mail applications have been mailed.

MACOMB TOWNSHIP BOARD OF TRUSTEES
MEETING MINUTES
WEDNESDAY, MAY 25, 2022

Supervisor Comments

Supervisor Viviano congratulated newly hired and promoted employees and wished everyone a safe and happy Memorial Day.

ADJOURNMENT

MOTION by Leon Drolet seconded by Frank A. Cusumano Jr. to adjourn the May 25, 2022 Board meeting at 07:07 PM.

Vote Summary: (7 - 0 - 0)

Aye - Frank A. Cusumano Jr., Peter J. Lucido III, Nancy Nevers, Charles Oliver, Leon Drolet, Kristi Pozzi, Frank Viviano

Nay - None

Abstain - None

THE MOTION Passed.