

LOCATION: MACOMB TOWNSHIP MEETING CHAMBERS
54111 BROUGHTON ROAD
MACOMB, MI 48042

PRESENT: JANET DUNN, SUPERVISOR
KRISTI POZZI, CLERK
KAREN GOODHUE, TREASURER
TIMOTHY BUSSINEAU, TRUSTEE
ROGER KRZEMINSKI, TRUSTEE
NANCY NEVERS, TRUSTEE
KATHY SMITH, TRUSTEE

ABSENT: NONE

ALSO PRESENT: Thomas Esordi, Legal Counsel
Patrick Meagher, Planning Director
James VanTiflin, Township Engineer
(Additional attendance on file at the Clerk's Office)

Supervisor DUNN called the meeting to order at 7:00 p.m. and the Pledge of Allegiance was recited.

ROLL CALL

1. Clerk POZZI called the roll and the Board of Trustees was present.

APPROVAL OF THE AGENDA

2. **MOTION by Pozzi seconded by Bussineau to approve the agenda as amended, with the postponement of Item 7, 2018 Community Development Block Grant Revised Application Public Hearing, and the addition of Consent Agenda Items 5C6, Request to Approve Temporary Batch Plant; Florence Cement, 5D3, Request to Approve Medical Leave of Absence Beginning April 4, 2019 for Employee #1113, 5D4, Request to Approve Family & Medical Leave of Absence Beginning April 15, 2019 for Employee #181, Item 5D5, Request to Approve Personal Leave of Absence from May 1, 2019 through May 1, 2020 for Employee #2296, Item 5E1 Request Approval to Pay C & S Motors for Emergency Repairs to Truck 2 in the Amount of \$5,825.64; Regular Agenda Item 11a, Request to Authorize Supervisor to Execute Navia Administrative Services Agreement, Business Associate Agreement and Direct Debit Authorization Form on Behalf of the Township, 11b, Request to Authorize Human Resources Department to Initiate Recruitment Process for Purchasing Specialist, 11c, Request to Authorize Human Resources Department to Initiate Recruitment Process**

for Planning Director, 11d, Request Authorization to Extend Offers of Employment to Anthony Poma, Jason LaDuke, Christian Burks for the Position of Paid On Call Firefighter and Nathan McKee for the Position of Auxiliary Firefighter and 13, Request to Purchase BS&A On-Line Module from BS&A Software.

Ayes: All

Nays: None

MOTION carried.

APPROVAL OF THE BILLS

3. All bill runs were reviewed and there were no additions, deletions or corrections.

MOTION by Nevers seconded by Goodhue to approve the bill runs in the amounts of \$438,211.12, additional bill list in the amount of \$27,926.43 and checks cut between meetings in the amount of \$3,133.24 for a total of \$469,270.79

Ayes: All

Nays: None

MOTION carried.

APPROVAL OF THE PREVIOUS MEETING MINUTES

4. The minutes of the previous meeting held on April 10, 2019 were reviewed and any additions, corrections or deletions were discussed and made.

MOTION by Krzeminski seconded by Goodhue to approve the Minutes of 4/10/19 as presented.

Ayes: All

Nays: None

MOTION carried.

MOTION by Goodhue seconded by Smith to approve the Closed Session Minutes of 4/10/19 as presented.

Ayes: All

Nays: None

MOTION carried.

5. **Consent Agenda Items:**

Supervisor DUNN reviewed this matter and asked if any of the Board members wanted to remove any item from the Consent Agenda and place it for discussion on the regular agenda.

- A. Clerk's Office:

1. Authorization for Clerk Pozzi and Deputy Clerk Cardamone to Attend the Michigan Association of Municipal Clerks 2019 Annual Conference June 18-21, 2019

B. Engineering Department:

1. Request to Approve Partial Site Development Bond Release for Pinnacle Farms Site Condominium in the amount of \$245,014.50

C. Water and Sewer Department:

1. Request to Approve Easement Encroachment Agreement: Lot 42, Fieldstone Estates Subdivision, Parcel No. 08-21-378-022
2. Request to Approve Easement Encroachment Agreement: Lot 40, Wingate Farms Subdivision, Parcel No. 08-22-149-020
3. Request to Approve Parcel Transmittal, Parcel No. 08-13-300-007 (Vacant, North Avenue) in the amount of \$10,000.00
4. Request to Approve Payment to Wolverine Freightliner in the amount of \$5,067.15
5. Request to Approve Easement Encroachment Agreement: Lot 39, Wolverine Country Club Estates Site Condominiums. Parcel No. 08-05-451-039
6. Request to Approve Temporary Batch Plant; Florence Cement at Parcel No. 08-23-251-002

D. Human Resources Department:

1. Request to Approve Family and Medical Leave of Absence Beginning April 15, 2019 for Employee #131
2. Request to Approve Family and Medical Leave of Absence Beginning April 24, 2019 for Employee #41
3. Request to Approve Medical Leave of Absence Beginning April 4, 2019 for Employee #1113
4. Request to Approve Family & Medical Leave of Absence Beginning April 15, 2019 for Employee #181

5. Request to Approve Personal Leave of Absence from May 1, 2019 through May 1, 2020 for Employee #2296

E. Fire Department:

1. Request Approval to Pay C & S Motors for Emergency Repairs to Truck 2 in the Amount of \$5,825.64

MOTION by Krzeminski seconded by Pozzi to approve the Consent Agenda as amended.

Ayes: All

Nays: None

MOTION carried.

6. **Public Comments, Agenda Items Only**

There were no public comments.

PUBLIC HEARING

7. 2018 Community Development Block Grant Revised Application Public Hearing **Postponed until May 22, 2019.**

NEW BUSINESS

PLANNING DEPARTMENT:

8. Motion to Approve the Rezoning Request General, Commercial (C-2) and Residential One Family Urban (R-1) to Office, Low Rise (O-1); Located on the North Side of Hall Road, between North Branch and Deneweth; Section 35. Permanent Parcel 08-35-476-026 and 08-35-476-042

Patrick Meagher, Township Planner, reviewed this matter with the Board and indicated the Planning Commission is recommending approval.

MOTION by Krzeminski seconded by Goodhue to Approve the Rezoning Request General, Commercial (C-2) and Residential One Family Urban (R-1) to Office, Low Rise (O-1); Located on the North Side of Hall Road, between North Branch and Deneweth; Section 35. Permanent Parcel 08-35-476-026 and 08-35-476-042.

Ayes: All

Nays: None

MOTION carried.

9. Motion to Approve the Rezoning Request; Residential One Family Urban (R-1) to General, Commercial (C-2); Located on the North Side of Hall Road, East of North Branch; Section 35. Permanent Parcel 08-35-477-051

Patrick Meagher, Township Planner, reviewed this matter with the Board and indicated the Planning Commission is recommending approval.

MOTION by Krzeminski seconded by Bussineau to Approve the Rezoning Request; Residential One Family Urban (R-1) to General, Commercial (C-2); Located on the North Side of Hall Road, East of North Branch; Section 35. Permanent Parcel 08-35-477-05.

Ayes: All

Nays: None

MOTION carried.

HUMAN RESOURCES DEPARTMENT:

10. Request to Approve the Amended Deputy Assessor Position Description

Thomas Esordi, Human Resources Director, reviewed this matter with the Board and recommended approval.

MOTION by Krzeminski seconded by Goodhue to Approve the Amended Deputy Assessor Position Description.

Ayes: All

Nays: None

MOTION carried.

11. Request to Approve Advancement of Employee #2313, 2314, 2315, 2316, 2317, 2318, 2319 and 2320 from Probation as of April 16, 2019.
Approve Advancement of Employee #2331 from Probation as of May 2, 2019

Thomas Esordi, Human Resources Director, reviewed this matter with the Board and recommended approval.

MOTION by Krzeminski seconded by Nevers to Approve Advancement of Employee #2313, 2314, 2315, 2316, 2317, 2318, 2319 and 2320 from Probation as of April 16, 2019. Approve Advancement of Employee #2331 from Probation as of May 2, 2019.

Ayes: All

Nays: None

MOTION carried.

- 11a. Request to Authorize Supervisor to Execute Navia Administrative Services Agreement, Business Associate Agreement and Direct Debit Authorization Form on Behalf of the Township

Thomas Esordi, Human Resources Director, reviewed this matter with the Board and recommended approval.

MOTION by Krzeminski seconded by Nevers to Authorize Supervisor to Execute Navia Administrative Services Agreement, Business Associate Agreement and Direct Debit Authorization Form on Behalf of the Township.

Ayes: All

Nays: None

MOTION carried.

- 11b. Request to Authorize Human Resources Department to Initiate Recruitment Process for Purchasing Specialist

Thomas Esordi, Human Resources Director, reviewed this matter with the Board and recommended approval.

MOTION by Nevers seconded by Pozzi to Authorize Human Resources Department to Initiate Recruitment Process for Purchasing Specialist.

Ayes: All

Nays: None

MOTION carried.

- 11c. Request to Authorize Human Resources Department to Initiate Recruitment Process for Planning Director

Thomas Esordi, Human Resources Director, reviewed this matter with the Board and recommended approval.

MOTION by Krzeminski seconded by Goodhue to Authorize Human Resources Department to Initiate Recruitment Process for Planning Director.

Ayes: All

Nays: None

MOTION carried.

- 11d. Request Authorization to Extend Offers of Employment to Anthony Poma, Jason LaDuke, Christian Burks for the Position of Paid On Call Firefighter and Nathan McKee for the Position of Auxiliary Firefighter

Thomas Esordi, Human Resources Director, reviewed this matter with the Board and recommended approval.

MOTION by Krzeminski seconded by Smith to Extend Offers of Employment to Anthony Poma, Jason LaDuke, Christian Burks for the Position of Paid On Call Firefighter and Nathan McKee for the Position of Auxiliary Firefighter.

Ayes: All

Nays: None

MOTION carried.

WATER AND SEWER DEPARTMENT:

12. Request to Award Sanitary Sewer Rehabilitation Contract to Insituform Technologies. Project No. 0249-0163

Gerry Wangelin, Water & Sewer Superintendent, reviewed this matter with the Board and recommended approval.

MOTION by Krzeminski seconded by Pozzi to Award Sanitary Sewer Rehabilitation Contract to Insituform Technologies in the amount of \$691,898.50. Project No. 0249-0163.

Ayes: All

Nays: None

MOTION carried.

BUILDING DEPARTMENT:

13. Request to Purchase BS&A On-Line Module from BS&A Software

Joe Maples, Building Official, reviewed this matter with the Board and recommended approval.

MOTION by Krzeminski seconded by Nevers to Purchase BS&A On-Line Module from BS&A Software.

Ayes: All

Nays: None

MOTION carried.

Public Comments, Non-Agenda Items Only

Cynthia Carnes thanked the Board for the opportunity to work for the Township spoke about her reasons for leaving her position as Macomb Township Purchasing Specialist.

Mark Grabow spoke about the resignation of the Planning Director, recovering \$66,000.00 from a former trustee and the need to focus on infrastructure.

Aaron Tuckfield read aloud Patrick Meagher's letter of resignation submitted to the Zoning Board of Appeals and Planning Commission. He thanked Patrick for his service and wished him well.

Frank Cusumano spoke regarding job descriptions and certification requirements.

Charlie Oliver thanked Patrick Meagher for his service and guidance to the Township.

Kathy Western thanked Patrick Meagher for his service and regrets that the Purchasing Specialist is resigning as well. She went on to speak of the combination of Human Resources Director/Legal Counsel positions and her interaction with the director of that department.

Neil Kaffenberger spoke regarding the resignation of the Planning Director and Purchasing Specialist.

BOARD COMMENTS

Trustees Comments

Trustee Bussineau spoke about his service with Friends of Macomb Township, his professional duties which prevented him from attending the April 17th Board Workshop and the resignation of Planning Director Patrick Meagher. He indicated he will request a vote on the proposed ethics ordinance and request a performance review of the Human Resources Director/Legal Counsel in accordance with the contract.

Trustee Nevers spoke regarding the resignation of Planning Director Patrick Meagher. She read aloud text messages she exchanged with Mr. Meagher and also a prepared statement which detailed her thoughts regarding his resignation.

Treasurer Comments

Treasurer Goodhue spoke about the Builders Forum at Town Hall and thanked Joe Maples and Michael Badamo for organizing the forum. She wished Patrick Meagher well in his new endeavor.

Clerk Comments

Clerk Pozzi provided an update regarding the May 7, 2019 New Haven Schools Special Election and encouraged residents to take advantage of new voter registration opportunities at the clerk's office. Residents may register to vote at the clerk's office until 8:00 p.m. on Election Day. She also encouraged residents in New Haven Schools to apply for a no-reason, mail-in ballot. She expressed her sadness with the departure of Planning Director Patrick Meagher and Purchasing Specialist Cynthia Carnes from the Township. She informed the board and residents she believes the combination of the Human Resources Director and Legal Counsel positions is not serving the best interest of the Township.

Supervisor Comments

Supervisor Dunn wished Patrick Meagher well in his new position.

CLOSED SESSION

14. Request to Convene to Closed Session to Discuss Status of Contract Negotiations with AFSCME Chapter Local 1917.43, Michigan Council 25. Closed Session per MCL 15.269(c)

MOTION by Krzeminski seconded by Bussineau to adjourn to Closed Session.

Roll Call:

Ayes: Krzeminski, Bussineau, Nevers, Smith, Goodhue, Pozzi, Dunn

Nays: None

MOTION carried.

The Board entered Closed Session at 8:07 p.m. and reconvened into Open Session at 9:15 p.m.

MOTION by Pozzi seconded by Bussineau to Approve the Union Ratified Collective Bargaining Agreement with Addition and Authorize Negotiation Team to Sign the Collective Bargaining Agreement.

Ayes: All

Nays: None

MOTION carried.

ADJOURNMENT

MOTION by Pozzi seconded by Goodhue to adjourn the Board meeting at 9:16 p.m.

Ayes: All

Nays: None

MOTION carried.

MACOMB TOWNSHIP BOARD OF TRUSTEES
MEETING MINUTES
WEDNESDAY, APRIL 24, 2019

APPROVED

Respectfully submitted,

Janet I. Dunn
Macomb Township Supervisor

Kristi Pozzi
Macomb Township Clerk