



MACOMB TOWNSHIP *Michigan*

MACOMB TOWNSHIP BOARD OF TRUSTEES
MEETING MINUTES
WEDNESDAY, MARCH 11, 2020

LOCATION: MACOMB TOWNSHIP MEETING CHAMBERS
54111 BROUGHTON ROAD, MACOMB MI 48042

Call Meeting to Order

Meeting was called to order by Supervisor Dunn at 7:00 p.m.

Pledge of Allegiance to the Flag of the United States

Pledge of Allegiance was recited by all in attendance.

1. Roll Call

Clerk POZZI called the roll:

Present: Tim Bussineau, Nancy Nevers, Charles Oliver, Kathy Smith, Karen Goodhue, Kristi Pozzi, Janet Dunn

Absent:

2. Approval of Agenda Items (with any corrections)

MOTION by Kristi Pozzi seconded by Kathy Smith to approve the agenda as amended with the addition of New Business Item 18, Allocation of CDBG 2020 Service Funding.

Vote Summary: (7 - 0 - 0)

Ayes - Tim Bussineau, Nancy Nevers, Charles Oliver, Kathy Smith, Karen Goodhue, Kristi Pozzi, Janet Dunn

Nays - None

Abstain - None

THE MOTION Passed.

3. Approval of Bills

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MOTION by Kristi Pozzi seconded by Kathy Smith to remove bill from Vendor 10172 - Michigan Justice and approve the bills.

Vote Summary: (7 - 0 - 0)

Ayes - Tim Bussineau, Nancy Nevers, Charles Oliver, Kathy Smith, Karen Goodhue, Kristi Pozzi, Janet Dunn

Nays - None

Abstain - None

THE MOTION Passed.

4. Approval of Previous Meeting Minutes from February 26, 2020 and Special Meeting Minutes from February 19, 2020

MOTION by Karen Goodhue seconded by Nancy Nevers to approve meeting minutes from February 26, 2020 as presented.

Vote Summary: (7 - 0 - 0)

Ayes - Tim Bussineau, Nancy Nevers, Charles Oliver, Kathy Smith, Karen Goodhue, Kristi Pozzi, Janet Dunn

Nays - None

Abstain - None

THE MOTION Passed.

MOTION by Nancy Nevers seconded by Kristi Pozzi to approve special meeting minutes from February 19, 2020 as presented.

Vote Summary: (7 - 0 - 0)

Ayes - Tim Bussineau, Nancy Nevers, Charles Oliver, Kathy Smith, Karen Goodhue, Kristi Pozzi, Janet Dunn

Nays - None

Abstain - None

THE MOTION Passed.

CONSENT AGENDA ITEMS:

5. Water and Sewer Department
 - a. Request to Approve Easement Encroachment Agreement; Lot 42, Manor Place Subdivision
Parcel No. 20-08-28-277-007

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- b. Request Approval to send four (4) employees to attend the Water Distribution Class. Cost per employee (\$390.00)
 - c. Request Approval to send four (4) employees to Attend the Disinfection Basics Conference. Cost per employee (\$165.00)
6. Engineering Department
- a. Request to Approve Partial Site Development Bond Release for Macomb Assisted Living (\$124,459.10)
 - b. Request to Approve Final Site Development Bond Release for Ascension Lutheran Church (\$4,000.00)
7. Human Resources Department
- a. Request for Personal Leave of Absence Employee #1021
8. Building Department
- a. Request for Mechanical Inspector to attend the MIAM Spring Conference
 - b. Request the Assistant Building Official to attend the 2020 MSFA Conference
9. Finance Department
- a. Request to attend the NIGP Public Procurement Professional Development Program (\$1,145.00)

MOTION by Karen Goodhue seconded by Nancy Nevers to approve the Consent Agenda items as presented.

Vote Summary: (7 - 0 - 0)

Ayes - Tim Bussineau, Nancy Nevers, Charles Oliver, Kathy Smith, Karen Goodhue, Kristi Pozzi, Janet Dunn

Nays - None

Abstain - None

THE MOTION Passed.

PUBLIC COMMENTS, AGENDA ITEMS ONLY - (3 MINUTE TIME LIMIT)

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Frank Cusumano spoke regarding Item 21.

PUBLIC HEARING:

10. Michigan Natural Resources Trust Fund Grant Application Public Hearing

Supervisor Dunn opened the Public Hearing at 7:10 PM.

Chris Bunch and Brian Marzolf from Six Rivers Land Conservancy spoke regarding the grant application.

Supervisor Dunn closed the Public Hearing at 7:15 PM.

NEW BUSINESS:

WATER AND SEWER DEPARTMENT:

11. Request to Approve the Payment for Construction Pay Estimate No. 9; 2019 Sanitary Sewer Cleaning, CCTV Investigation. Project No. 0249-0162, Pipetek Infrastructure Services. (\$88,597.66)

Item presented by Water and Sewer Superintendent Gerry Wangelin.

MOTION by Kristi Pozzi seconded by Kathy Smith to Approve the Payment for Construction Pay Estimate No. 9; 2019 Sanitary Sewer Cleaning, CCTV Investigation. Project No. 0249-0162 (\$88,597.66)

Vote Summary: (7 - 0 - 0)

Ayes - Tim Bussineau, Nancy Nevers, Charles Oliver, Kathy Smith, Karen Goodhue, Kristi Pozzi, Janet Dunn

Nays - None

Abstain - None

THE MOTION Passed.

12. Request to Approve the Contract Change Order No. 2; 23 Mile Road Water Main Replacement (McBride Drain to Commons Drive), Macomb Township. L.D'Agostini & Sons, Inc., Project No.181263 (\$744,513.63)

Item presented by Water and Sewer Superintendent Gerry Wangelin.

MOTION by Karen Goodhue seconded by Nancy Nevers to Approve the Contract

Change Order No. 2; 23 Mile Road Water Main Replacement (McBride Drain to Commons Drive), Macomb Township. L.D'Agostini & Sons, Inc., Project No.181263 (\$744,513.63).

Vote Summary: (7 - 0 - 0)

Ayes - Tim Bussineau, Nancy Nevers, Charles Oliver, Kathy Smith, Karen Goodhue, Kristi Pozzi, Janet Dunn

Nays - None

Abstain - None

THE MOTION Passed.

13. Request Approval to Pay Contractors Payment No. 2; 23 Mile Road Water Main Replacement. L.D'Agostini & Sons, Inc., (\$128,947.90)

Item presented by Water and Sewer Superintendent Gerry Wangelin.

MOTION by Nancy Nevers seconded by Charles Oliver to Approve to Pay Contractors Payment No. 2; 23 Mile Road Water Main Replacement. L.D'Agostini & Sons, Inc., (\$128,947.90)

Vote Summary: (7 - 0 - 0)

Ayes - Tim Bussineau, Nancy Nevers, Charles Oliver, Kathy Smith, Karen Goodhue, Kristi Pozzi, Janet Dunn

Nays - None

Abstain - None

THE MOTION Passed.

HUMAN RESOURCES DEPARTMENT:

14. Request to initiate the recruitment process for a Building Inspector

Item presented by Supervisor Dunn.

MOTION by Kathy Smith seconded by Karen Goodhue to approve the request to initiate the recruitment process for the position of Building Inspector.

Vote Summary: (7 - 0 - 0)

Ayes - Tim Bussineau, Nancy Nevers, Charles Oliver, Kathy Smith, Karen Goodhue, Kristi Pozzi, Janet Dunn

Nays - None

Abstain - None

THE MOTION Passed.

15. Authorization to Extend Offer of Employment - Water & Sewer Supervisor

Item presented by Supervisor Dunn.

MOTION by Karen Goodhue seconded by Kathy Smith to approve the hiring of EE# 145 to the position of Water & Sewer Supervisor.

Vote Summary: (7 - 0 - 0)

Ayes - Tim Bussineau, Nancy Nevers, Charles Oliver, Kathy Smith, Karen Goodhue, Kristi Pozzi, Janet Dunn

Nays - None

Abstain - None

THE MOTION Passed.

FIRE DEPARTMENT:

16. Request to Promote Probationary Firefighter

Item presented by Fire Chief Robert Phillips.

MOTION by Karen Goodhue seconded by Nancy Nevers to approve the promotion of Probationary Firefighter Sawinski.

Vote Summary: (7 - 0 - 0)

Ayes - Tim Bussineau, Nancy Nevers, Charles Oliver, Kathy Smith, Karen Goodhue, Kristi Pozzi, Janet Dunn

Nays - None

Abstain - None

THE MOTION Passed.

SUPERVISOR'S OFFICE:

17. Request to Adopt Resolution to Authorize Submission of MNRTF Grant Application for \$1,200,000 for 26 Mile Road Properties

Item presented by Supervisor Dunn.

MOTION by Karen Goodhue seconded by Charles Oliver to adopt the attached

resolution to authorize the submission of a MNRTF Grant Application for \$1,200,000 for 26 Mile Road Properties.

ROLL CALL Vote Summary: (3 - 4 - 0)

Ayes - Charles Oliver, Karen Goodhue, Janet Dunn

Nays - Tim Bussineau, Nancy Nevers, Kathy Smith, Kristi Pozzi

Abstain - None

THE MOTION Failed.

18. Allocation of CDBG 2020 Service Funding

Item presented by Supervisor Dunn.

MOTION by Kristi Pozzi seconded by Nancy Nevers to allocate Brick and Mortar CDBG funding in the amount of \$150,000 to the ADA Sidewalk Replacement project.

Vote Summary: (7 - 0 - 0)

Ayes - Tim Bussineau, Nancy Nevers, Charles Oliver, Kathy Smith, Karen Goodhue, Kristi Pozzi, Janet Dunn

Nays - None

Abstain - None

THE MOTION Passed.

MOTION by Kristi Pozzi seconded by Nancy Nevers to allocate \$31,693 of CDBG service funding to Macomb Township Senior Program.

Vote Summary: (7 - 0 - 0)

Ayes - Tim Bussineau, Nancy Nevers, Charles Oliver, Kathy Smith, Karen Goodhue, Kristi Pozzi, Janet Dunn

Nays - None

Abstain - None

THE MOTION Passed.

ASSESSING DEPARTMENT:

19. Request to approve payment of assessment notices (\$5,238.28)

Item presented by Township Assessor Dan Hickey

MOTION by Karen Goodhue seconded by Kathy Smith to Motion to approve payment in the amount of \$5,238.28 to Whitlock Business Systems, Inc.

Vote Summary: (7 - 0 - 0)

Ayes - Tim Bussineau, Nancy Nevers, Charles Oliver, Kathy Smith, Karen Goodhue, Kristi Pozzi, Janet Dunn

Nays - None

Abstain - None

THE MOTION Passed.

BROADCAST MEDIA DEPARTMENT:

20. Cable TV Playback Equipment (\$10,976)

Item presented by Broadcast Media Department Director Jim Gillis.

MOTION by Karen Goodhue seconded by Nancy Nevers to award new UltraNexusHD-X2 playback equipment to Pro Sound for \$9,450 and award Blackmagic gear to Advance Lighting and Sound for the for \$1,526. For a total award price of \$10,976 plus shipping and handling.

Vote Summary: (7 - 0 - 0)

Ayes - Tim Bussineau, Nancy Nevers, Charles Oliver, Kathy Smith, Karen Goodhue, Kristi Pozzi, Janet Dunn

Nays - None

Abstain - None

THE MOTION Passed.

TRUSTEES:

21. Discussion regarding establishment of Ethics Board

Item presented by Trustee Bussineau.

No action taken. Language to amend Ethics Ordinance to be presented at the March 25, 2020 meeting.

GENERAL COUNSEL UPDATE:

John Gilliam from Foley Mansfield PLLC provided an update regarding issues on which they are providing counsel to the Township.

PUBLIC COMMENTS, NON-AGENDA ITEMS ONLY - (3 MINUTE TIME LIMIT)

County Clerk/Register of Deeds Fred Miller provided an update on activities of the clerk/register of deeds office.

John Parkinson spoke regarding transparency.

Frank Cusumano spoke regarding the Ethics Ordinance.

BOARD COMMENTS:

Trustees Comments

Trustee Nevers read a statement regarding the firing of the Human Resources Director/Legal Counsel.

Trustee Bussineau spoke regarding legal billing and the removal of the Michigan Justice invoice from the bill run.

Trustee Oliver thanked Clerk Pozzi a smooth election and spoke about positive projects underway in the Township.

Trustee Smith spoke about her daughter's positive experience registering and voting at the clerk's office.

Treasurer Comments

Treasurer Goodhue informed residents they must now pay 2019 taxes at the County Treasurer's office and thanked her staff for their hard work.

Clerk Comments

Clerk Pozzi provided statistics from the March 10, 2020 Presidential Primary. 111 residents registered and voted in the clerk's office on Election Day. She thanked Election Inspectors and Township/Clerk's office staff for their hard work.

Supervisor Comments

Supervisor Dunn reminded residents about the Hazardous Waste Disposal Day on May 5, 2020 at Town Hall. She spoke about March Reading Month and Township efforts to respond to the COVID-19 virus.

ADJOURNMENT

MOTION by Kristi Pozzi seconded by Charles Oliver to adjourn the March 11, 2020 Board meeting at 08:08 PM.

Vote Summary: (7 - 0 - 0)

Aye - Tim Bussineau, Nancy Nevers, Charles Oliver, Kathy Smith, Karen Goodhue, Kristi Pozzi, Janet Dunn

Nay - None

Abstain - None

THE MOTION Passed.