

LOCATION: MACOMB TOWNSHIP MEETING CHAMBERS
54111 BROUGHTON ROAD
MACOMB, MI 48042

PRESENT: JANET DUNN, SUPERVISOR
KRISTI POZZI, CLERK
KAREN GOODHUE, TREASURER
TIMOTHY BUSSINEAU, TRUSTEE
ROGER KRZEMINSKI, TRUSTEE
NANCY NEVERS, TRUSTEE
KATHY SMITH, TRUSTEE

ABSENT: NONE

ALSO PRESENT: Thomas Esordi, Legal Counsel
Patrick Meagher, Planning Director
James VanTiflin, Township Engineer
(Additional attendance on file at the Clerk's Office)

Supervisor DUNN called the meeting to order at 7:00 p.m. and the Pledge of Allegiance was recited.

ROLL CALL

1. Clerk POZZI called the roll and the Board of Trustees was present.

APPROVAL OF THE AGENDA

2. **MOTION by Pozzi seconded by Krzeminski to approve the agenda as amended with the following changes; Regular Agenda Item 22, Request from Clinton-Macomb Public Library to waive condition to preliminary site plan approval be postponed until further notice and under Closed Session, Item 25, Consideration of the purchase of real property prior to obtaining an option to purchase that real property was moved to precede Item 24. MOTION carried.**

APPROVAL OF THE BILLS

3. All bill runs were reviewed and there were no additions, deletions or corrections.

**MOTION by Nevers seconded by Bussineau to approve the bill runs in the amounts of \$1,872,044.67, \$277,569.37, checks cut between meetings in the amount of \$113,141.29 and commercial card purchases in the amount of \$163,768.33 for a total of \$2,426,370.70
MOTION carried.**

APPROVAL OF THE PREVIOUS MEETING MINUTES

4. The minutes of the previous meeting held on January 23, 2019 were reviewed and any additions, corrections or deletions were discussed and made.

MOTION by Goodhue seconded by Pozzi to approve the Minutes of 1/23/19 as presented.

MOTION carried.

MOTION by Krzeminski seconded by Smith to approve the Closed Session Minutes of 1/23/2019 as presented.

MOTION carried.

5. **Consent Agenda Items:**

Supervisor DUNN reviewed this matter and asked if any of the Board members wanted to remove any item from the Consent Agenda and place it for discussion on the regular agenda.

A. Finance Department:

1. Request to authorize Purchasing Specialist to attend the MPPOA Reverse Trade Fair on April 12, 2019

B. Human Resources/General Counsel Department:

1. Request to approve Family & Medical Leave of Absence for Employee #1311
2. Request to approve Military Leave of Absence for Employee #1113

C. Engineering Department:

1. Request to authorize Supervisor to sign Quit Claim Deed for 23 Mile Road Right-of-Way for Koss Public Safety Building
2. Request to approve partial site development bond release for Wolverine Country Club Estate Site Condominiums – Phase III
3. Request to approve final site development bond release for Insight Eye Care

D. Water and Sewer Department:

1. Request to renew MDOT Annual Permit

E. Fire Department:

1. Request approval to pay for emergency repairs to Truck 2
2. Request to attend MSP Certified Fire Investigator Training
3. Request to attend Incident Response to Terrorist Bombing Course

**MOTION by Goodhue seconded by Smith to approve the Consent Agenda as presented.
MOTION carried.**

6. Public Comments, Agenda Items Only

James Gelios spoke regarding Item 23.
Rob Montilla spoke regarding Item 23.
Paul Ruggieri spoke regarding Items 8 and 23.
Kathy Western spoke regarding Items 15 and 23.
Jay Lampke spoke regarding Item 15.

PUBLIC HEARING

7. Public Hearing for 2019 Community Development Block Grant (CDBG) Funding

Patrick Meagher, Planning Director reviewed the funding available and the projects that have requested monies from the annual Community Block Grant allocation. Mr. Meagher stated there is \$6,693.00 in remaining service allocation funding for the Board to distribute.

Karan Bates-Gasior presented on behalf of Turning Point, Inc.
Sue Palazzolo presented on behalf of St. Vincent DePaul at St. Isidore Parish.
Jennifer Fisher presented on behalf of Maggie's Wigs for Kids.
Dorie Vasquez-Nolan and Stephanie Stager presented on behalf of Care House.

The public hearing opened at 7:16 p.m. and closed at 7:32 p.m.

MOTION by Krzeminski seconded by Goodhue to Approve Resolution for the 2019 Community Development Block Grant Allocation in the following amount:

Remove Architectural Barriers	\$105,579.00
Minor Home Repair	\$ 12,000.00
Senior Program	\$ 25,000.00
Turning Point	\$ 1,000.00
Maggie's Wigs for Kids	\$ 1,000.00
Care House	\$ 1,000.00
St. Vincent de Paul	\$ 3,693.00
MCA Senior Chore	\$ 7,500.00
TOTAL	\$156,772.00

Roll Call:

Ayes: Krzeminski, Goodhue, Bussineau, Nevers, Smith, Pozzi, Dunn

Nays: None

Absent: None

Resolution declared adopted this 13th day of February, 2019.

NEW BUSINESS

BROADCAST MEDIA DEPARTMENT:

8. Request to approve base equipment with alternate bid #2 from AVI Systems in the amount of \$76,255.96 (Board Room Upgrade for HD Broadcasting)

James Gillis, Broadcast Media Department Director gave a detailed explanation of the camera upgrade project for the Board Room.

MOTION by Krzeminski seconded by Nevers to approve base equipment with alternate bid #2 from AVI Systems in the amount of \$76,255.96 (Board Room Upgrade for HD Broadcasting)

MOTION carried.

CLERK'S OFFICE:

9. Request to approve purchase of Agenda Management Software

Roger Cardamone, Deputy Clerk gave an overview of the CivicClerk software.

MOTION by Goodhue seconded by Nevers to purchase CivicClerk Agenda Management Software in the amount of \$10,850.00.

MOTION carried.

10. Request to amend the Building Department File Conversion Project

Charles Pierce, Records Manager provided background information regarding the request to amend the file conversion project.

MOTION by Krzeminski seconded by Pozzi to approve amendment of Building Department File Conversion project to include an additional 160 boxes.

MOTION carried.

11. Request to approve formal application for Class C Liquor License for AR Workshop

Charles Pierce, Records Manager provided background information and noted all approvals have been granted.

MOTION by Pozzi seconded by Goodhue to approve formal application for Class C Liquor License for AR Workshop.

Roll Call:

Ayes: Pozzi, Goodhue, Bussineau, Krzeminski, Nevers, Smith, Dunn

Nays: None

Absent: None

MOTION declared adopted this 13th day of February, 2019.

HUMAN RESOURCES/GENERAL COUNSEL DEPARTMENT:

12. Request to authorize Human Resources Department to initiate the recruitment process for Building Inspector

Thomas Esordi, Human Resources/General Counsel Department Director gave background information regarding the request to begin the recruitment process.

MOTION by Goodhue seconded by Nevers to authorize Human Resources Department to initiate the recruitment process for Building Inspector.

MOTION carried.

13. Request to authorize Supervisor to execute Agreement for Technology Support Services with BPI Information Systems on behalf of the Township

Thomas Esordi, General Counsel Department Director gave background information regarding the Technology Support Services contract.

MOTION by Krzeminski seconded by Goodhue to authorize Supervisor to execute Agreement for Technology Support Services with BPI Information Systems on behalf of the Township.

MOTION carried.

ENGINEERING DEPARTMENT:

14. Request to approve the request for variance of the Engineering Standards for Castle Rock Retail Center

James VanTiflin, Township Engineer provided background information regarding this request.

MOTION by Pozzi seconded by Bussineau to approve the request for variance of the Engineering Standards for Castle Rock Retail Center.

MOTION carried.

15. Request to approve installation of street lights at the intersections of 24 Mile Road and Foss Road and 24 Mile Road and Card Road at Macomb Township's cost

James VanTiflin, Township Engineer provided background information regarding this request.

MOTION by Goodhue seconded by Nevers to approve installation of street lights at the intersections of 24 Mile Road and Foss Road and 24 Mile Road and Card Road at Macomb Township's cost.

MOTION carried.

16. Request to approve Change Order #2 for the 2015 Pathway Gap Closure Program

James VanTiflin, Township Engineer provided background information regarding this request.

MOTION by Krzeminski seconded by Pozzi to approve Change Order #2 for the 2015 Pathway Gap Closure Program for a net decrease of \$27,200.00.

MOTION carried.

17. Request to approve Pay Estimate #3 (Final) for the 2015 Pathway Gap Closure Program

James VanTiflin, Township Engineer provided background information regarding this request.

MOTION by Krzeminski seconded by Goodhue to approve Pay Estimate #3 (Final) for the 2015 Pathway Gap Closure Program payable to Luigi Ferdinandi & Son Cement Co., Inc. in the amount of \$8,022.74.

MOTION carried.

18. Request for authorization to begin design work for the Senior Center/Media Center storm water detention

James VanTiflin, Township Engineer provided background information regarding this request.

MOTION by Krzeminski seconded by Smith to authorize design work for Senior Center/Media Center Storm Water Detention in the amount of approximately \$218,135.00

MOTION carried.

WATER AND SEWER DEPARTMENT:

19. Request to approve payment for emergency water main repair

Gerry Wangelin, Water & Sewer Superintendent provided background regarding the water main break and repairs.

**MOTION by Pozzi seconded by Goodhue to approve payment for emergency water main repair payable to Dan's Excavating, Inc. in the amount of \$98,612.90
MOTION carried.**

FIRE DEPARTMENT:

20. Request to approve purchase of extrication equipment

Robert Phillips, Fire Chief provided background information for the purchase request.

**MOTION by Krzeminski seconded by Nevers to approve the purchase of extrication equipment from Apollo Fire Equipment in the amount of \$30,000.00
MOTION carried.**

SUPERVISOR'S OFFICE:

21. Request to authorize Supervisor to sign resolution and letter of support of Joint Land Use Study in cooperation with Selfridge Air National Guard Base

Supervisor Dunn provided background regarding the study and a recent meeting she attended with stakeholders.

MOTION by Krzeminski seconded by Nevers to authorize Supervisor to sign resolution and letter of support of Joint Land Use Study in cooperation with Selfridge Air National Guard Base.

A RESOLUTION OF THE SUPERVISOR AND BOARD OF TRUSTEES OF THE TOWNSHIP OF MACOMB, MICHIGAN, FOR A JOINT LAND USE STUDY IN COOPERATION WITH SELFRIDGE AIR NATIONAL GUARD BASE.

WHEREAS, the Township of Macomb recognizes that the continued operation of the Selfridge Air National Guard Base is important to the Township of Macomb's local economy and the economy of Macomb County as well as that of the State of Michigan and that its operational capacity should be protected; and

WHEREAS, the Township of Macomb is interested in participating in the preparation of a Joint Land Use Study (JLUS) to coordinate future planning efforts of this vital military installation and surrounding local communities; and

WHEREAS, the Township of Macomb recognizes that participation in development of a JLUS will benefit the health, safety and general welfare of the residents of the Township of Macomb;

NOW THEREFORE BE IT RESOLVED, by the Township of Macomb and Board of Trustees of the Township of Macomb

That the Township of Macomb agrees to participate in the development of a JLUS with Selfridge Air National Guard Base and other surrounding communities.

That the Township of Macomb agrees to appoint representatives for the JLUS Advisory Committee and the JLUS Executive Committee.

That the Township of Macomb commits to a good faith effort to implement the JLUS recommendations.

Roll Call:

Ayes: Krzeminski, Nevers, Bussineau, Smith, Goodhue, Pozzi, Dunn

Nays: None

Absent: None

RESOLUTION declared adopted this 13th day of February, 2019.

22. **POSTPONED UNTIL FURTHER NOTICE**

Request from Clinton-Macomb Public Library to waive condition to preliminary site plan approval

TRUSTEES:

23. Discussion on the status of the proposed Ethics Ordinance including discussion relating to selection a new special meeting date

Trustee Bussineau discussed his request to revisit the proposed Ethics Ordinance. After a lengthy discussion the following motion was offered.

MOTION by Goodhue seconded by Nevers to schedule a workshop meeting on April 17, 2019, 6:00 p.m. at Town Hall.

MOTION carried.

Public Comments, Non-Agenda Items Only

Rob Montilla spoke on behalf of the Advisory Ethics Committee stating their commitment to work collaboratively with the Board.

Mark Grabow spoke regarding the Town Center Committee, CDBG and the proposed ethics ordinance.

Kathy Western spoke regarding airing ZBA and Planning Commission meetings on the Township webpage and/or cable access channel.

BOARD COMMENTS

Supervisor Comments

Supervisor Dunn informed residents that 23 Mile Rd. between North Ave. and Fairchild Road will be closed Feb. 15 until Feb. 18, 2019.

Clerk Comments

Clerk Pozzi congratulated Cynthia Carnes, Purchasing Specialist on earning Public Purchasing Officer Certification. She informed residents that MITN bid postings are now on the Township website, the New Haven Community Schools has called a special bond election for May 7, 2019 and encouraged residents to take advantage of the new “no-reason” absentee voting option. She also thanked the Board for approving the CivicClerk software purchase.

Treasurer Comments

Treasurer Goodhue reminded residents taxes may be paid without penalty through February 14, between February 15 and February 28 taxes may be paid with penalty at Town Hall. After February 28 the taxes become delinquent and must be paid at the Macomb County Treasurer’s office.

Trustees Comments

Trustee Bussineau spoke regarding the Purchasing Specialist role in purchase requests before the Board at the meeting and thanked State Representative Jeff Yaroch for inviting him to the State of the State address.

Trustee Krzeminski spoke regarding information technology and the need to save funds for future upgrades.

CLOSED SESSION

25. Consideration of the purchase of real property prior to obtaining an option to purchase that real property. Closed session per MCL 15.268(d)
24. Closed session to discuss status of contract negotiations with AFSCME Chapter Local 1917.43, Michigan Council 25. Closed Session per MCL 15.268(c)

MOTION by Pozzi seconded by Goodhue to adjourn to Closed Session.

Roll Call:

Ayes: Pozzi, Goodhue, Bussineau, Krzeminski, Nevers, Smith, Dunn

Nays: None

Absent: None

Motion carried.

The Board entered Closed Session at 8:44p.m. and reconvened into Open Session at 11:02 p.m.

Item 25

No action taken. Informational only.

ITEM 24.

MOTION by Krzeminski seconded by Nevers to reject current offer and return to negotiations.

MOTION carried.

ADJOURNMENT

MOTION by Pozzi seconded by Krzeminski to adjourn the Board meeting at 11:04 p.m.

MOTION carried.

Respectfully submitted,

Janet I. Dunn
Macomb Township Supervisor

Kristi Pozzi
Macomb Township Clerk

