



MACOMB TOWNSHIP BOARD OF TRUSTEES  
MEETING MINUTES  
WEDNESDAY, JANUARY 26, 2022

LOCATION: MACOMB TOWNSHIP MEETING CHAMBERS  
54111 BROUGHTON ROAD, MACOMB MI 48042

Call Meeting to Order

**Meeting was called to order by Supervisor Viviano at 6:30 p.m.**

Pledge of Allegiance to the Flag of the United States

**Pledge of Allegiance was recited by all in attendance.**

1. Roll Call

**Clerk Pozzi called the roll:**

**Present: Leon Drolet, Kristi Pozzi, Nancy Nevers, Peter J. Lucido III, Frank A. Cusumano Jr., Charles Oliver, Frank Viviano**

**Absent:**

2. Approval of Agenda Items (with any corrections)

**MOTION by Kristi Pozzi seconded by Frank A. Cusumano Jr. to approve the agenda as presented.**

**Vote Summary: (7 - 0 - 0)**

**Ayes - Frank A. Cusumano Jr., Peter J. Lucido III, Nancy Nevers, Charles Oliver, Leon Drolet, Kristi Pozzi, Frank Viviano**

**Nays - None**

**Abstain - None**

**THE MOTION Passed.**

3. Approval of Bills

**MOTION by Leon Drolet seconded by Charles Oliver to approve the bills as presented.**

**Vote Summary: (7 - 0 - 0)**

**Ayes - Frank A. Cusumano Jr., Peter J. Lucido III, Nancy Nevers, Charles Oliver, Leon Drolet, Kristi Pozzi, Frank Viviano**

**Nays - None**

**Abstain - None**

MACOMB TOWNSHIP BOARD OF TRUSTEES  
MEETING MINUTES  
WEDNESDAY, JANUARY 26, 2022

**THE MOTION Passed.**

4. Approval of Previous Meeting Minutes from January 12, 2022

**MOTION by Kristi Pozzi seconded by Peter J. Lucido III to approve meeting minutes from January 26, 2022 as presented.**

**Vote Summary: (7 - 0 - 0)**

**Ayes - Frank A. Cusumano Jr., Peter J. Lucido III, Nancy Nevers, Charles Oliver, Leon Drolet, Kristi Pozzi, Frank Viviano**

**Nays - None**

**Abstain - None**

**THE MOTION Passed.**

**PUBLIC COMMENTS, AGENDA ITEMS ONLY - (3 MINUTE TIME LIMIT)**

There were no public comments.

**CONSENT AGENDA ITEMS:**

**MOTION by Leon Drolet seconded by Frank A. Cusumano Jr. to approve the Consent Agenda items as presented.**

**Vote Summary: (7 - 0 - 0)**

**Ayes - Frank A. Cusumano Jr., Peter J. Lucido III, Nancy Nevers, Charles Oliver, Leon Drolet, Kristi Pozzi, Frank Viviano**

**Nays - None**

**Abstain - None**

**THE MOTION Passed.**

5. Water and Sewer Department

- a. Request to Approve the Easement Encroachment Agreement; Lot 114 Huntington Woods Subdivision No. 4. Parcel No. 20-08-08-154-001
- b. Request to Approve the Easement Encroachment Agreement; Lot 14, Riverpark Estates. Parcel No. 20-08-33-103-010
- c. Request Approval to Attend Conference; BWSM Training; Cross Connections Basics Class (0.6 CEC's) 10-employees (\$1,650.00)

MACOMB TOWNSHIP BOARD OF TRUSTEES  
MEETING MINUTES  
WEDNESDAY, JANUARY 26, 2022

- d. Request to Approve the Easement Encroachment Agreement; Lot 52, Country Club Village of the North, Parcel No. 20-08-05-132-011
- e. Request to Approve the Contractors Certificate for Payment No. 3; Macomb Township 23 Mile Road Water Main Replacement Phase 2, DiPonio Contracting, Inc., Project No. 181263 (\$470,544.30)
- f. Request Approval to Attend Conference; Operations Day/Joint Expo. (0.6 CEC's) 6-employees (\$750.00)

6. Engineering Department

- a. Request to Approve Easement Agreement: 2022 Pathway Gap Closure Program (Parcel No. 08-18-300-035)

7. Human Resources Department

- a. Request for Medical Leave of Absence - Employee # 1090
- b. Request for Medical Leave of Absence - Employee # 1024
- c. Request for Medical Leave of Absence - Employee # 1032
- d. Request for Medical Leave of Absence - Employee # 1390
- e. Request for Medical Leave of Absence - Employee # 1030

**NEW BUSINESS:**

**WATER AND SEWER DEPARTMENT:**

8. Request to Adopt the Annual Michigan Department of Transportation Performance Resolution for Government Agencies, for Renewal of the Annual Construction Permit for Operations within the State Highway Right-of-Way

**MOTION by Leon Drolet seconded by Kristi Pozzi to Adopt the Annual Michigan Department of Transportation Performance Resolution for Government Agencies, for Renewal of the Annual Construction Permit for Operations within the State Highway Right-of-Way. There are no fees associated with this annual resolution/construction permit.**

**Vote Summary: (7 - 0 - 0)**

**Ayes - Frank A. Cusumano Jr., Peter J. Lucido III, Nancy Nevers, Charles Oliver, Leon Drolet, Kristi Pozzi, Frank Viviano**

**Nays - None**

**Abstain - None**

**THE MOTION Passed.**

9. Request to Approve the Contract Modification No. 1; Sanitary Sewer Rehabilitation by FCIPP Lining . Project No. 0249-0216 (\$404,799.00)

**MOTION by Leon Drolet seconded by Charles Oliver to Approve the Contract Modification No. 1; Sanitary Sewer Rehabilitation by FCIPP Lining. Project No. 0249-0216 (\$404,799.00).**

**Vote Summary: (7 - 0 - 0)**

**Ayes - Frank A. Cusumano Jr., Peter J. Lucido III, Nancy Nevers, Charles Oliver, Leon Drolet, Kristi Pozzi, Frank Viviano**

**Nays - None**

**Abstain - None**

**THE MOTION Passed.**

10. Request to Approve the Bid Award for the Utility Bill Printing and Mailing (RFP #21-032)

**MOTION by Charles Oliver seconded by Kristi Pozzi to Approve the Bid Award for OneSource, for the Utility Bill Printing and Mailing Services for an estimated (1-year) cost of \$16,200.00, with an optional 3-year extension as quoted. (RFP #21-032).**

**Vote Summary: (3 - 4 - 0)**

MACOMB TOWNSHIP BOARD OF TRUSTEES  
MEETING MINUTES  
WEDNESDAY, JANUARY 26, 2022

**Ayes - Nancy Nevers, Charles Oliver, Frank Viviano**  
**Nays - Frank A. Cusumano Jr., Peter J. Lucido III, Leon Drolet, Kristi Pozzi,**  
**Abstain - None**

**THE MOTION Failed.**

**MOTION by Leon Drolet seconded by Frank A. Cusumano Jr. to Approve the Bid Award for Peregrine Services, for the Utility Bill Printing and Mailing Services, as quoted. (RFP #21-032).**

**Vote Summary: (7 - 0 - 0)**

**Ayes - Frank A. Cusumano Jr., Peter J. Lucido III, Nancy Nevers, Charles Oliver, Leon Drolet, Kristi Pozzi, Frank Viviano**  
**Nays - None**  
**Abstain - None**

**THE MOTION Passed.**

**ENGINEERING DEPARTMENT:**

11. Request to Participate in the 26 Mile Road and Hayes Road Intersection Improvements (Estimated: \$101,875)

**MOTION by Leon Drolet seconded by Charles Oliver to Participate in Cost Sharing for 26 Mile Road and Hayes Road Intersection Improvements with MCDR and Neighboring Municipalities (Estimated: \$101,875).**

**Vote Summary: (7 - 0 - 0)**

**Ayes - Frank A. Cusumano Jr., Peter J. Lucido III, Nancy Nevers, Charles Oliver, Leon Drolet, Kristi Pozzi, Frank Viviano**  
**Nays - None**  
**Abstain - None**

**THE MOTION Passed.**

12. Request to Schedule Public Hearing for Street Lighting SAD Resolution for Monarch Estates Site Condominiums - Phase 3 for February 23, 2022

**MOTION by Leon Drolet seconded by Charles Oliver to Schedule Public Hearing for Street Lighting SAD Resolution for Monarch Estates Site Condominiums - Phase 3 for February 23, 2022.**

**Vote Summary: (7 - 0 - 0)**

**Ayes - Frank A. Cusumano Jr., Peter J. Lucido III, Nancy Nevers, Charles Oliver, Leon Drolet, Kristi Pozzi, Frank Viviano**

MACOMB TOWNSHIP BOARD OF TRUSTEES  
MEETING MINUTES  
WEDNESDAY, JANUARY 26, 2022

**Nays - None**  
**Abstain - None**

**THE MOTION Passed.**

**HUMAN RESOURCES DEPARTMENT:**

13. Authorization to extend offer of employment - Parks & Recreation

**MOTION by Kristi Pozzi seconded by Charles Oliver to Approve Lacey Ward for the position of Recreation Program Leader contingent upon successful completion of all post offer requirements. The effective date of hire will be on or after February 14, 2022.**

**Vote Summary: (7 - 0 - 0)**

**Ayes - Frank A. Cusumano Jr., Peter J. Lucido III, Nancy Nevers, Charles Oliver, Leon Drolet, Kristi Pozzi, Frank Viviano**

**Nays - None**

**Abstain - None**

**THE MOTION Passed.**

14. Request to initiate the Recruitment Process for Lead Maintenance Worker - Parks & Recreation

**MOTION by Leon Drolet seconded by Nancy Nevers to Approve the request to initiate the recruitment process for the position of Lead Maintenance Worker.**

**Vote Summary: (7 - 0 - 0)**

**Ayes - Frank A. Cusumano Jr., Peter J. Lucido III, Nancy Nevers, Charles Oliver, Leon Drolet, Kristi Pozzi, Frank Viviano**

**Nays - None**

**Abstain - None**

**THE MOTION Passed.**

15. Request to initiate the recruitment process for the position of Election Supervisor

**MOTION by Charles Oliver seconded by Leon Drolet to Approve the request to initiate the recruitment process for the position of Election Supervisor.**

**Vote Summary: (7 - 0 - 0)**

**Ayes - Frank A. Cusumano Jr., Peter J. Lucido III, Nancy Nevers, Charles Oliver, Leon Drolet, Kristi Pozzi, Frank Viviano**

**Nays - None**

**Abstain - None**

MACOMB TOWNSHIP BOARD OF TRUSTEES  
MEETING MINUTES  
WEDNESDAY, JANUARY 26, 2022

**THE MOTION Passed.**

16. Request to promote EE# 52

**MOTION by Leon Drolet seconded by Kristi Pozzi to Approve the promotion of EE# 52 (Stacy Smith) to the position of Chief Financial Officer.**

**Vote Summary: (7 - 0 - 0)**

**Ayes - Frank A. Cusumano Jr., Peter J. Lucido III, Nancy Nevers, Charles Oliver, Leon Drolet, Kristi Pozzi, Frank Viviano**

**Nays - None**

**Abstain - None**

**THE MOTION Passed.**

17. Request to promote EE# 1479

**MOTION by Leon Drolet seconded by Kristi Pozzi to Approve the promotion of EE# 1479 (James Van Tiflin) to the position of Land Development Director.**

**Vote Summary: (7 - 0 - 0)**

**Ayes - Frank A. Cusumano Jr., Peter J. Lucido III, Nancy Nevers, Charles Oliver, Leon Drolet, Kristi Pozzi, Frank Viviano**

**Nays - None**

**Abstain - None**

**THE MOTION Passed.**

**PLANNING AND ZONING DEPARTMENT:**

18. Request to approve Final Plan for The Park at Town Center; Permanent Parcel #08-09-301-039; Located north of 24 Mile Road, east of Romeo Plank; Section 9; Macomb Center Estates LLC, Petitioner

**MOTION by Leon Drolet seconded by Charles Oliver to approve the Final Plan for The Park at Town Center; Permanent Parcel #08-09-301-039; Located north of 24 Mile Road, east of Romeo Plank; Section 9**

**Vote Summary: (7 - 0 - 0)**

**Ayes - Frank A. Cusumano Jr., Peter J. Lucido III, Nancy Nevers, Charles Oliver, Leon Drolet, Kristi Pozzi, Frank Viviano**

**Nays - None**

**Abstain - None**

**THE MOTION Passed.**

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MEETING MINUTES  
WEDNESDAY, JANUARY 26, 2022

**TREASURER'S OFFICE:**

19. Request to Authorize Submission of Michigan Department of Transportation Transportation Alternative Program (TAP) Grant Application

**MOTION by Leon Drolet seconded by Kristi Pozzi to adopt resolution authorizing the submission of a Michigan Department of Transportation TAP Grant Application.**

**Vote Summary: (7 - 0 - 0)**

**Ayes - Frank A. Cusumano Jr., Peter J. Lucido III, Nancy Nevers, Charles Oliver, Leon Drolet, Kristi Pozzi, Frank Viviano**

**Nays - None**

**Abstain - None**

**THE MOTION Passed.**

**PUBLIC COMMENTS, NON-AGENDA ITEMS ONLY - (3 MINUTE TIME LIMIT)**

There were no public comments.

**BOARD COMMENTS:**

Trustees Comments

Trustees Lucido, Cusumano, Oliver and Nevers congratulated Stacy Smith and Jim Van Tiflin on their promotions. Trustee Cusumano spoke briefly about Recreation Center membership reinstatement fees.

Treasurer Comments

Treasurer Drolet congratulated Stacy Smith and Jim Van Tiflin on their promotions and thanked the Water and Sewer Department staff fixing broken water mains in a timely fashion during inhospitable weather.

Clerk Comments

Clerk Pozzi likewise congratulated Stacy Smith and Jim Van Tiflin and spoke about the redrawing of precinct boundaries following the census and redistricting process.

Supervisor Comments

Supervisor Viviano congratulated Stacy Smith and Jim Van Tiflin and referenced a letter sent by a resident who was recently shown exceptional service from fire fighters Jeff Craig, David McGee and Tom Putnam.



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**ADJOURNMENT**

**MOTION by Kristi Pozzi seconded by Frank A. Cusumano Jr. to adjourn the January 26, 2022 Board meeting at 07:25 PM.**

**Vote Summary: (7 - 0 - 0)**

**Aye - Frank A. Cusumano Jr., Peter J. Lucido III, Nancy Nevers, Charles Oliver, Leon Drolet, Kristi Pozzi, Frank Viviano**

**Nay - None**

**Abstain - None**

**THE MOTION Passed.**