



# MACOMB TOWNSHIP *Michigan*

MACOMB TOWNSHIP BOARD OF TRUSTEES  
MEETING MINUTES – APPROVED  
WEDNESDAY, JANUARY 8, 2020

LOCATION: MACOMB TOWNSHIP MEETING CHAMBERS  
54111 BROUGHTON ROAD, MACOMB MI 48042

Call Meeting to Order

**Meeting was called to order by Supervisor Dunn at 7:00 p.m.**

Pledge of Allegiance to the Flag of the United States

**Pledge of Allegiance was recited by all in attendance.**

A moment of silence was observed for Trustee Roger Krzeminski who passed away December 18, 2019.

1. Roll Call

**Clerk POZZI called the roll:**

**Present: Tim Bussineau, Nancy Nevers, Kathy Smith, Karen Goodhue, Kristi Pozzi, Janet Dunn**

**Absent:**

2. Approval of Agenda Items (with any corrections)

**MOTION by Kristi Pozzi seconded by Karen Goodhue to approve the agenda as amended with the addition of Consent Agenda Item 10a, Request to attend Required Educational Classes and Regular Agenda Item 24a, Request to initiate the recruitment process for Water and Sewer Supervisor.**

**Vote Summary: (6 - 0 - 0)**

**Ayes - Tim Bussineau, Nancy Nevers, Kathy Smith, Karen Goodhue, Kristi Pozzi, Janet Dunn**

**Nays - None**

**Abstain - None**

**THE MOTION Passed.**

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3. Approval of Bills

**MOTION by Nancy Nevers seconded by Karen Goodhue to approve the bills as presented.**

**Vote Summary: (6 - 0 - 0)**

**Ayes - Tim Bussineau, Nancy Nevers, Kathy Smith, Karen Goodhue, Kristi Pozzi, Janet Dunn**

**Nays - None**

**Abstain - None**

**THE MOTION Passed.**

4. Approval of Previous Meeting Minutes from December 18, 2019 and Closed Session Meeting Minutes from December 18, 2019

**MOTION by Kristi Pozzi seconded by Kathy Smith to approve meeting minutes from December 18, 2019 with the following correction; strike through last line *the Human Resources/General Counsel performance evaluation*.**

**Vote Summary: (6 - 0 - 0)**

**Ayes - Tim Bussineau, Nancy Nevers, Kathy Smith, Karen Goodhue, Kristi Pozzi, Janet Dunn**

**Nays - None**

**Abstain - None**

**THE MOTION Passed.**

**MOTION by Karen Goodhue seconded by Tim Bussineau to approve Closed Session meeting minutes from December 18, 2019 as presented.**

**Vote Summary: (6 - 0 - 0)**

**Ayes - Tim Bussineau, Nancy Nevers, Kathy Smith, Karen Goodhue, Kristi Pozzi, Janet Dunn**

**Nays - None**

**Abstain - None**

**THE MOTION Passed.**

**CONSENT AGENDA ITEMS:**

5. Water and Sewer Department

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- a. Request to Approve Miss Dig Annual Membership Fee for 2020 in the amount of (\$10,839.80)
6. Engineering Department
  - a. Request to Authorize the Supervisor to Sign Declaration of Detention Basin Operation and Maintenance Agreement for Precision Surgery Center
  - b. Request to Approve Partial Site Development Bond Release for MISC Products, Inc. – Building Addition (\$5,732.50)
7. Human Resources Department
  - a. Request for Medical Leave of Absence - Fire Department EE# 1030
  - b. Request to Advance Employee from Probationary Status
8. General Counsel
  - a. Request to Approve Compensation for Easement Agreement per Final Order and Judgment: 2018 Pathway Gap Closure Program (Parcel 20-08-31-202-004)
9. Treasurer's Office
  - a. Request for Administrative Assistant to attend Excel and charts class
10. Assessing Department
  - a. Request to attend Required Educational Classes

**MOTION by Karen Goodhue seconded by Kathy Smith to approve the Consent Agenda items as presented.**

**Vote Summary: (6 - 0 - 0)**

**Ayes - Tim Bussineau, Nancy Nevers, Kathy Smith, Karen Goodhue, Kristi Pozzi, Janet Dunn**

**Nays - None**

**Abstain - None**

**THE MOTION Passed.**

**PUBLIC COMMENTS, AGENDA ITEMS ONLY - (3 MINUTE TIME LIMIT)**

Dan Johnson, Kim Hemme, Mark Grabow, and Kathy Wester spoke regarding Item 25. Jay Lamky, John Parkinson, Mark Grabow, Paul Ruggeri and Frank Cusumano spoke regarding Items 14 and 15.

**PRESENTATIONS:**

11. Recognition of Firefighter David McGee for receiving the State Fire Educator of the Year from the Michigan Fire Inspector's Association

Fire Chief Robert Phillips presented Firefighter David McGee with the State Fire Educator of the Year Award from the Michigan Fire Inspector's Association.

12. Recognition of Sergeant Steve Stawecki for completion of Eastern Michigan University Staff and Command Executive Leadership Program

Fire Chief Robert Phillips presented Sergeant Steve Stawecki with his Eastern Michigan University Staff and Command Executive Leadership Program Certificate of Completion.

**UNFINISHED BUSINESS:**

13. Correction to the 2016 Employment Agreement with regards to retiree benefits - Deputy Fire Chief
  - a. Administrative language correction to employment agreement with Deputy Fire Chief

Item presented by Human Resources Director Thomas Esordi.

**MOTION by Karen Goodhue seconded by Nancy Nevers to correct the current employment agreement with Deputy Chief Adam Munro to include those benefits in Section 21 of the collective bargaining agreement with Michigan Association of Fire Fighters representing the Macomb Township Full-time Fire Fighters Association in effect from January 1, 2013 through December 31, 2014 relative to retiree medical and hospitalization, dental, vision and life insurance.**

**ROLL CALL Vote Summary: (5 - 1 - 0)**

**Ayes - Karen Goodhue, Nancy Nevers, Kathy Smith, Kristi Pozzi, Janet Dunn**

**Nays - Tim Bussineau**

**Abstain - None**

**THE MOTION Passed.**

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14. Request to Increase Compensation for the Confidential Assistant to the Human Resources Director/General Counsel
  - a. Request pay increase for the Confidential Assistant to the Human Resources Director/General Counsel.

Item presented by Human Resources Director Thomas Esordi.

**MOTION by Karen Goodhue seconded by Nancy Nevers to Increase pay for the position of Confidential Assistant to the Human Resources Director/General Counsel from \$51,500 to \$52,787.**

**Vote Summary: (5 - 1 - 0)**

**Ayes - Nancy Nevers, Kathy Smith, Karen Goodhue, Kristi Pozzi, Janet Dunn**

**Nays - Tim Bussineau**

**Abstain - None**

**THE MOTION Passed.**

15. Compensation and Benefits Review - Elected Officials, Deputies and Board of Trustees  
Item presented by Human Resources Director Thomas Esordi.

- a. Compensation and Benefits Review for Full Time Elected Position and Deputy - Supervisor/Deputy Supervisor

Item presented by Human Resources Director Thomas Esordi.

**MOTION by Karen Goodhue seconded by Nancy Nevers to create a resolution to increase the annual salary for the Deputy Supervisor, Deputy Clerk and Deputy Treasurer by 2.5% effective January 8, 2020.**

**ROLL CALL Vote Summary: (5 - 1 - 0)**

**Ayes - Karen Goodhue, Nancy Nevers, Kathy Smith, Kristi Pozzi, Janet Dunn**

**Nays - Tim Bussineau**

**Abstain - None**

**THE MOTION Passed.**

**MOTION by Kristi Pozzi to make effective and establish the current annual salary for the Supervisor at \$92,520.00 effective January 8, 2020 died for lack of support.**

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- b. Compensation and Benefits Review for Full Time Elected Position and Deputy - Clerk/Deputy Clerk

No motions were made on this item.

- c. Compensation and Benefits Review for Full Time Elected Position and Deputy - Treasurer/Deputy Treasurer

No motions were made on this item.

Trustee Smith left the meeting at 8:24 PM due to illness.

**MOTION by Nancy Nevers seconded by Tim Bussineau to refrain from calling Kathy Smith's name during any roll call votes.**

**Vote Summary: (5 - 0 - 0)**

**Ayes - Tim Bussineau, Nancy Nevers, Karen Goodhue, Kristi Pozzi, Janet Dunn**

**Nays - None**

**Abstain - None**

**THE MOTION Passed.**

**NEW BUSINESS:**

**WATER AND SEWER DEPARTMENT:**

- 16. Request Approval to Pay Construction Pay Estimate No. 6; 2019 Sanitary Sewer Rehabilitation by FCIPP and SCIPP Lining AEW Project No. 0249-0163 (\$183,574.61)

Item presented by Water and Sewer Superintendent Gerry Wangelin.

**MOTION by Karen Goodhue seconded by Kristi Pozzi to Approve the Payment of Construction Estimate No. 6; 2019 Sanitary Sewer Rehabilitation by FCIPP and SCIPP Lining AEW Project No. 0249-0163, Net Earnings (\$183,574.61)**

**Vote Summary: (5 - 0 - 0)**

**Ayes - Tim Bussineau, Nancy Nevers, Karen Goodhue, Kristi Pozzi, Janet Dunn**

**Nays - None**

**Abstain - None**

**THE MOTION Passed.**

- 17. Request to Approve the Final Balancing Contract Modification No. 2; 2016 Macomb

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Township Water Main Gap Project. Project No. 0249-0101

Item presented by Water and Sewer Superintendent Gerry Wangelin.

**MOTION by Karen Goodhue seconded by Kristi Pozzi to Approve the Final Balancing Contract Modification No. 2; 2016 Macomb Township Water Main Gap Project. Contract Value (\$717,873.65) Project No. 0249-0101**

**Vote Summary: (5 - 0 - 0)**

**Ayes - Tim Bussineau, Nancy Nevers, Karen Goodhue, Kristi Pozzi, Janet Dunn**

**Nays - None**

**Abstain - None**

**THE MOTION Passed.**

18. Request Approval to Pay the Final Construction Pay Estimate No. 4; 2016 Macomb Township Water Main Gap Project. Net Earnings (\$36,555.03). Project No. 0249-0101

Item presented by Water and Sewer Superintendent Gerry Wangelin.

**MOTION by Karen Goodhue seconded by Tim Bussineau to Approve to Pay the Final Construction Pay Estimate No. 4; 2016 Macomb Township Water Main Gap Project. Net Earnings (\$36,555.03). Project No. 0249-0101**

**Vote Summary: (5 - 0 - 0)**

**Ayes - Tim Bussineau, Nancy Nevers, Karen Goodhue, Kristi Pozzi, Janet Dunn**

**Nays - None**

**Abstain - None**

**THE MOTION Passed.**

19. Request to Approve the Contractor's Application and Certificate for Payment Application No. 1; Macomb Township 23 Mile Road Water Main Pay Estimate 001, Project No. 181263 (L. D'Agostini & Sons, Inc., Contractor) \$557,115.68

Item presented by Water and Sewer Superintendent Gerry Wangelin.

**MOTION by Kristi Pozzi seconded by Nancy Nevers to Approve the Contractor's Application and Certificate for Payment Application No. 1; Macomb Township 23 Mile Road Water Main Pay Estimate 001, Project No. 181263 (L. D'Agostini & Sons, Inc., Contractor) \$557,115.68**

**Vote Summary: (5 - 0 - 0)**

**Ayes - Tim Bussineau, Nancy Nevers, Karen Goodhue, Kristi Pozzi, Janet Dunn**

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**Nays - None**  
**Abstain - None**

**THE MOTION Passed.**

**ENGINEERING DEPARTMENT:**

20. Request to Approve Pathway Abeyance for 56543 Fairchild Road (Parcel No. 08-01-176-028)

Item presented by Township Engineer James Van Tiflin.

**MOTION by Karen Goodhue seconded by Kristi Pozzi to Approve Pathway Abeyance for 56543 Fairchild Road (Parcel No. 08-01-176-028).**

**Vote Summary: (5 - 0 - 0)**

**Ayes - Tim Bussineau, Nancy Nevers, Karen Goodhue, Kristi Pozzi, Janet Dunn**

**Nays - None**

**Abstain - None**

**THE MOTION Passed.**

21. Request to Approve Change Order #2 for the 2019 Pathway Gap Closure Program

Item presented by Township Engineer James Van Tiflin.

**MOTION by Kristi Pozzi seconded by Karen Goodhue to Approve Change Order #2 for the 2019 Pathway Gap Closure Program.**

**Vote Summary: (5 - 0 - 0)**

**Ayes - Tim Bussineau, Nancy Nevers, Karen Goodhue, Kristi Pozzi, Janet Dunn**

**Nays - None**

**Abstain - None**

**THE MOTION Passed.**

22. Request to Approve Pay Estimate #2 for the 2019 Pathway Gap Closure Program (\$33,972.36)

Item presented by Township Engineer James Van Tiflin.

**MOTION by Karen Goodhue seconded by Tim Bussineau to Approve Pay Estimate #2 for the 2019 Pathway Gap Closure Program.**



**Vote Summary: (5 - 0 - 0)**

**Ayes - Tim Bussineau, Nancy Nevers, Karen Goodhue, Kristi Pozzi, Janet Dunn**

**Nays - None**

**Abstain - None**

**THE MOTION Passed.**

23. Request for Acknowledgement and Approval Supporting the Transfer of Land and Change of Land Use for ROW to Macomb County Department of Roads for Parcel Nos. 08-16-400-007 & 08-15-300-008

Item presented by Township Engineer James Van Tiflin.

**MOTION by Nancy Nevers seconded by Karen Goodhue for Acknowledgement and Approval Supporting the Transfer of Land and Change of Land Use for ROW to Macomb County Department of Roads for Parcel Nos. 08-16-400-007 & 08-15-300-008.**

**Vote Summary: (5 - 0 - 0)**

**Ayes - Tim Bussineau, Nancy Nevers, Karen Goodhue, Kristi Pozzi, Janet Dunn**

**Nays - None**

**Abstain - None**

**THE MOTION Passed.**

**HUMAN RESOURCES DEPARTMENT:**

24. Request to initiate the recruitment process for Elections Manager

Item presented by Human Resources Director Thomas Esordi.

**MOTION by Karen Goodhue seconded by Kristi Pozzi to Motion to authorize Human Resources to initiate the recruitment process for the position of Elections Manager and authorize Human Resources to initiate the recruitment for any subsequent vacancies within the department if an internal candidate is promoted.**

**Vote Summary: (5 - 0 - 0)**

**Ayes - Tim Bussineau, Nancy Nevers, Karen Goodhue, Kristi Pozzi, Janet Dunn**

**Nays - None**

**Abstain - None**

**THE MOTION Passed.**

24a. Request to initiate the recruitment process for Water and Sewer Supervisor

**MOTION by Karen Goodhue seconded by Kristi Pozzi to Motion to authorize Human Resources to initiate the recruitment process for the position of Water and Sewer Supervisor.**

**Vote Summary: (5 - 0 - 0)**

**Ayes - Tim Bussineau, Nancy Nevers, Karen Goodhue, Kristi Pozzi, Janet Dunn**

**Nays - None**

**Abstain - None**

**THE MOTION Passed.**

**PARKS AND RECREATION DEPARTMENT:**

25. Whitney Macomb Park

Item presented by Parks and Recreation Director Sal DiCaro.

**MOTION by Karen Goodhue seconded by Nancy Neversto approve changes in the site plan for Whitney Macomb Park.**

**Vote Summary: (5 - 0 - 0)**

**Ayes - Tim Bussineau, Nancy Nevers, Karen Goodhue, Kristi Pozzi, Janet Dunn**

**Nays - None**

**Abstain - None**

**THE MOTION Passed.**

26. Proposal for Professional Design Services for the Wade Nursery Property in the amount of \$20,800

Item presented by Parks and Recreation Director Sal DiCaro.

**MOTION by Karen Goodhue seconded by Kristi Pozzi to approve Fishbeck to provide professional design services for the Wade Nursery property for a fee of \$20,800.00.**

**Vote Summary: (5 - 0 - 0)**

**Ayes - Tim Bussineau, Nancy Nevers, Karen Goodhue, Kristi Pozzi, Janet Dunn**

**Nays - None**

**Abstain - None**

**THE MOTION Passed.**

27. Proposal for Professional Planning Services for Town Center Park in the amount of \$22,500

Item presented by Parks and Recreation Director Sal DiCaro.

**MOTION by Kristi Pozzi seconded by Nancy Nevers to approve Fishbeck to provide professional planning services for Town Center Park for a fee of \$22,500.00.**

**Vote Summary: (5 - 0 - 0)**

**Ayes - Tim Bussineau, Nancy Nevers, Karen Goodhue, Kristi Pozzi, Janet Dunn**

**Nays - None**

**Abstain - None**

**THE MOTION Passed.**

**PUBLIC COMMENTS, NON-AGENDA ITEMS ONLY - (3 MINUTE TIME LIMIT)**

Mark Grabow spoke about Township road/infrastructure needs, park land, as well as noise and light pollution.

Marina Russo spoke about traffic issues on Foss and 24 Mile Roads.

John Parkinson offered his condolences to the Krzeminski family and inquired about future plans for the Wade Nursery property.

Dale Cartwright spoke about the need to additional sidewalks in the Township.

**BOARD COMMENTS:**

Trustees Comments

Trustee Bussineau spoke regarding township parks, traffic congestion and the upcoming application deadline for the vacant Trustee position.

Treasurer Comments

Treasurer Goodhue detailed efforts her office is taking to process Winter tax payments and read a tribute to Trustee Roger Krzeminski.

Clerk Comments

Clerk Pozzi gave an update on the March 10, 2020 Presidential Primary and reminded voters they must select a ballot type when completing the absentee mail-in application.

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She announced the retirement of Elections Manager Ed Carey and offered condolences to the Krzeminski family.

Supervisor Comments

Supervisor Dunn reminded residents of the January 10, 2020 deadline to submit applications for the vacant Trustee position and of the need for Census workers in Macomb Township.

**ADJOURNMENT**

**MOTION by Kristi Pozzi seconded by Karen Goodhue to adjourn the January 8, 2020 Board meeting at 09:17 PM.**

**Vote Summary: (5 - 0 - 0)**

**Aye - Tim Bussineau, Nancy Nevers, Karen Goodhue, Kristi Pozzi, Janet Dunn**

**Nay - None**

**Abstain - None**

**THE MOTION Passed.**