

MACOMB TOWNSHIP BOARD OF TRUSTEES  
MEETING MINUTES AND PUBLIC HEARING  
WEDNESDAY, DECEMBER 9, 2009

LOCATION: MACOMB TOWNSHIP MEETING CHAMBERS  
54111 BROUGHTON ROAD  
MACOMB, MI 48042

PRESENT: MARK H. GRABOW, SUPERVISOR  
MICHAEL D. KOEHS, CLERK  
MARIE MALBURG, TREASURER  
DINO F. BUCCI, JR, TRUSTEE  
JANET DUNN, TRUSTEE  
ROGER KRZEMINSKI, TRUSTEE  
NANCY NEVERS, TRUSTEE

ABSENT: NONE

ALSO PRESENT: Lawrence Dloski, Legal Counsel  
Jerome Schmeiser, Planning Consultant  
James VanTiflin, Engineering Consultant  
*(Additional attendance on file at the Clerk's Office)*

Supervisor GRABOW called the meeting to order at 7:00 p.m. and the Pledge of Allegiance was recited.

**ROLL CALL**

1. Clerk KOEHS called the roll and the Board of Trustees was present.

**APPROVAL OF THE AGENDA**

2. The agenda was reviewed and items 12A and 14A were added and item 7 was tabled to January 25, 2010; items 8, 9, 10, 11, 12 and 22 were tabled to December 22, 2009; and item 18B was tabled indefinitely.

**MOTION by KRZEMINSKI seconded by BUCCI to approve the agenda as amended.**

**MOTION carried.**

**APPROVAL OF THE BILLS**

3. Both bill runs were reviewed and there were no additions, deletions or corrections.

**MOTION by NEVERS seconded by DUNN to approve both bill runs as presented.**

**MOTION carried.**

MACOMB TOWNSHIP BOARD OF TRUSTEES  
MEETING MINUTES AND PUBLIC HEARING  
WEDNESDAY, DECEMBER 9, 2009

**APPROVAL OF THE PREVIOUS MEETING MINUTES**

4. The minutes of the previous meeting held on November 24, 2009 were reviewed and any additions, corrections or deletions were discussed and made.

**MOTION by DUNN seconded by MALBURG to approve the minutes of the meeting of November 24, 2009 as presented.**






**MOTION carried.**

5.  **Consent Agenda Items:**

A. Clerk's Department:

1. **Site Plan Bond Release;** Macomb Corporate Center Subdivision-Lot 13; Section 20; Don West, Petitioner.
2. **Site Plan Bond Release;** Macomb Corporate Center Subdivision-Lot 12; Section 20; Don West, Petitioner.
3. **Site Plan Bond Release;** McDonald's; Section 20; McDonald's Corporation, Petitioner.
4. **Site Plan Bond Release;** Imperial Cabinets; Section 17; J & P Land Company, Petitioner.
5. **Site Plan Bond Release;** Mobil Oil; Section 14; Mobil Oil Corporation, Petitioner.
6. **Site Plan Bond Release;** Mobil Oil Car Wash; Section 14; AAA Auto Wash Inc., Petitioner.
7. **Site Plan Bond Release;** Nextel Communications; Section 8; Nextel West Corp., Petitioner.
8. **Site Plan Bond Release;** Omni Pointe Co-Location; Section 8; Omni Point Holdings, Petitioner.
9. **Site Plan Bond Release;** Quadrate Corporate Park-Lots 17, 18 and Part of 19; Section 18; Quadrate Development, Petitioner.
10. **Site Plan Bond Release;** Macomb Industrial Park-Unit 14; Section 18; Pietro Verrelli, Petitioner.

B. Department Monthly Reports:

1.  Building Department
2.  Fire Department
3.  Macomb County Sheriffs Department
4.  Parks and Recreation Department
5.  Water/Sewer Department

Supervisor GRABOW reviewed this matter and asked if any of the Board members wanted to remove any item from the Consent Agenda and place it for discussion on the regular agenda.

MACOMB TOWNSHIP BOARD OF TRUSTEES  
MEETING MINUTES AND PUBLIC HEARING  
WEDNESDAY, DECEMBER 9, 2009

**MOTION by KRZEMINSKI seconded by BUCCI to approve the Consent Agenda as presented.**

**MOTION carried.**

6. **Public Comments, Agenda Items Only - (3 minute time limit)**

None

**PLANNING**

7.  Tentative Preliminary Plat; Gloede Park Estates; Located on the northwest corner of 21 Mile Road and Garfield Road; Section 30; Permanent Parcel No. 08-30-400-020.

*(This matter was tabled to the meeting of January 25, 2010.)*

**NEW BUSINESS**

8. Request to Approve Purchasing Policy.

*(This matter was tabled to the meeting of December 22, 2009.)*

9. Request to Designate Purchasing Agent.

*(This matter was tabled to the meeting of December 22, 2009.)*

10. Request to Approve Investment Policy.

*(This matter was tabled to the meeting of December 22, 2009.)*

11. Request to Approve Accounts Payable Policy.

*(This matter was tabled to the meeting of December 22, 2009.)*

12. Request to Approve Payroll Policy.

*(This matter was tabled to the meeting of December 22, 2009.)*

12a. Request to Approve the DTE Grant Strategy Recommendation.

Supervisor GRABOW reviewed this matter and indicated that the Board had heard the proposed environment saving strategy at a workshop session held on Thursday, December 3, 2009. This strategy, developed by the consultants from DTE, laid out the projects and their oversight to be paid for with the federal grant funds. He further stated his recommendation to approve this matter.

MACOMB TOWNSHIP BOARD OF TRUSTEES  
MEETING MINUTES AND PUBLIC HEARING  
WEDNESDAY, DECEMBER 9, 2009

**MOTION by KOEHS seconded by KRZEMINSKI to approve the strategy developed by DTE and authorized them to submit it to the proper authority.**

**MOTION carried.**

**HUMAN RESOURCES**

13. Request Authorization to Return Firefighter to POC Status with Rank and Seniority

Mr. John Brogowicz, Human Resources Director, reviewed this matter and stated that the Board had agreed to this condition in writing. He further stated his recommendation for approval.

**MOTION by BUCCI seconded by MALBURG to authorize the retired fire fighter to return to Paid on Call Status with his former rank and seniority.**

**MOTION carried.**

14. Request Authorization to Recruit a Full Time Sergeant

Mr. John Brogowicz, Human Resources Director, reviewed this matter and stated that Chief Phillips was also asking for a reduction in the experience requirements for a full time fire sergeant. The recommendation is to lower the requirement from five years of full time experience to three years, or from ten years of paid on call experience to six years. He further stated his recommendation for approval.

**MOTION by BUCCI seconded by NEVERS to deny the request to change the experience standards for a full time fire sergeant.**

**MOTION carried.**

**MOTION by BUCCI seconded by KRZEMINSKI to authorize the recruitment of one full time fire sergeant.**

**MOTION carried.**

- 14a. Request to Extend an Offer of Employment to Nine Paid on Call Fire Fighters.

Mr. John Brogowicz, Human Resources Director, reviewed this matter and stated his recommendation to extend an offer of employment to the following nine (9) Paid on Call Fire Fighters:

**MOTION by KOEHS seconded by KRZEMINSKI to approve the request to extend an offer of employment as a paid on call fire fighter to the following individuals: Brian Campbell, Jeffrey Davey, David Fisher, David Ghesquire, Steven Lienard, Kevin Newhouse, James Peterson, Mark Stewart, Jr. and Jaroslaw Warda.**

MACOMB TOWNSHIP BOARD OF TRUSTEES  
MEETING MINUTES AND PUBLIC HEARING  
WEDNESDAY, DECEMBER 9, 2009

**MOTION carried.**

**FIRE DEPARTMENT**

15.  Request to Promote a Fire Fighter.

Chief Robert Phillips reviewed this matter and stated that the officer in question has satisfactorily completed his probation and that he was confirming his recommendation for approval of the promotion request.

**MOTION by DUNN seconded by NEVERS to approve the promotion of Probationary Fire Fighter Daniel Zarzycki to the position of Fire Fighter.**

**MOTION carried.**


**WATER AND SEWER DEPARTMENT**

16.  Request to Repair Tube Heaters in the Water & Sewer Garage.

Mr. Gerry Wangelin, Water & Sewer Superintendent, reviewed this matter and stated that he has received four quotes and he is recommending that the project be awarded to V & S Heating & Cooling in the amount of two thousand ten dollars (\$2,010.00).

**MOTION by KRZEMINSKI seconded by DUNN to award the project to repair the heater tubes in the Water and Sewer Garage to V & S Heating & Cooling in the amount of two thousand ten dollars (\$2,010.00).**

**MOTION carried.**

17.  Engineer's Payment Certificate No. 3 (Final) Macomb Corners Park, Phase II Sanitary Sewer; SDA Job No. MA08-005.

Mr. Gerry Wangelin, Water & Sewer Superintendent, reviewed this matter and that the project has been reviewed by his department and the Engineers, and that the final payment is recommended for approval to Dan's Excavating in the amount of nine thousand sixty three dollars sixty four cents (\$9,063.64).

**MOTION by BUCCI seconded by KOEHS to approve the Engineer's Payment Certificate No. 3 (Final) Macomb Corners Park, Phase II Sanitary Sewer; SDA Job No. MA08-005 to Dan's Excavating in the amount of nine thousand sixty three dollars sixty four cents (\$9,063.64).**

**MOTION carried.**

MACOMB TOWNSHIP BOARD OF TRUSTEES  
MEETING MINUTES AND PUBLIC HEARING  
WEDNESDAY, DECEMBER 9, 2009

**BOARD COMMENTS**

18. Supervisor Comments: Supervisor GRABOW reminded everyone that the next Board meeting is scheduled for December 22, 2009, and he thanked the Water and Sewer Department for their prompt response to a recent water main break.
- a. Supervisor GRABOW nominated the following persons to be reappointed to the Planning Commission for three year terms to expire on December 31, 2012: Michael Koehs, Jasper Sciuto.

**MOTION by BUCCI seconded by DUNN to confirm the reappointments for Michael Koehs and Jasper Sciuto to the Planning Commission for three year terms to expire on December 31, 2012.**

**MOTION carried.**

- b. Request to Reconsider a Vote. *(This matter was tabled indefinitely.)*
19. Clerk Comments:
- Clerk KOEHS described the 'As-Built Bond' process to the Board and explained that if the developers did not furnish the Engineers with the 'As-Built' plans, the Township is prepared to redeem their posted bonds and pay to have the 'As-Built' plans prepared.
- Clerk KOEHS thanked the Board members for their participation in the recent Board Workshop and asked if they would be interested in continuing this process with future Workshops. All members thought the workshops were productive and they agreed to participate in additional ones.
20. Treasurer Comments: None
21. Trustees Comments:

Trustee NEVERS reminded every one that the dedication and transfer of ownership of the house built for Army Specialist Alex Knapp is set for December 19, 2009 at 11:00 a.m.

Trustee Krzeminski asked if Plante & Moran would be available at the next meeting to answer questions about declining revenues. Clerk KOEHS informed the Board that the auditors from Plante & Moran were already scheduled to be at the next meeting to give the annual audit report.

MACOMB TOWNSHIP BOARD OF TRUSTEES  
MEETING MINUTES AND PUBLIC HEARING  
WEDNESDAY, DECEMBER 9, 2009

**EXECUTIVE SESSION**

22. Macomb Township vs. Bliss; Condemnation Proceeding.

*(This matter was tabled to the meeting of December 22, 2009.)*

**ADJOURNMENT**

**MOTION by BUCCI seconded by NEVERS to adjourn the Board of Trustees meeting at 7:30 p.m.**

**MOTION carried.**

Respectfully submitted,

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Mark H. Grabow  
Macomb Township Supervisor

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Michael D. Koehs, CMC  
Macomb Township Clerk